

**EAST COCALICO TOWNSHIP BOARD OF SUPERVISORS  
TOWNSHIP BUILDING  
100 HILL ROAD, DENVER, PA  
THURSDAY, NOVEMBER 16, 2023, 7:00 PM**

**CALL TO ORDER** by Chair Bonura at 7:00 PM.

**ATTENDANCE**

Lorenzo Bonura, Chair	[X]
Jeff Mitchell, Vice Chair	[X]
Romao Carrasco	[X]

**ANNOUNCEMENTS**

- There were no announcements made at this evening's meeting.

**MEETING MINUTES**

Chair Bonura made a motion to approve the November 2, 2023 Meeting minutes. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

Chair Bonura made a motion to approve the November 7, 2023 Budget Workshop minutes. The motion was seconded by Mr. Mitchell.

There was no public comment.

The motion was approved, 2-0, with Mr. Carrasco abstaining.

**ACTION ITEMS**

Sergeant appointment – Chair Bonura made a motion to appoint Steven M. Walsh Sergeant for the East Cocalico Township Police Department. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

Chief Savage administered the oath of office.

Ordinance 2023-06 – Matt Creme, Township Solicitor, announced and opened a Public Hearing to consider Ordinance 2023-06 at 7:07 PM.

A court reporter transcribed the proceedings.

Mr. Creme closed the Public Hearing at 7:13 PM.

Chair Bonura made a motion to adopt Ordinance 2023-06, to amend Chapter 199, Article I, of the Code of the Township of East Cocalico, to designate the Lancaster County Tax Collection Bureau as the tax collector for the Local Services Tax for East Cocalico Township. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

Ordinance 2023-07 – Mr. Creme announced and opened a Public Hearing to consider Ordinance 2023-07 at 7:15 PM.

A court reporter transcribed the proceedings.

Mr. Creme closed the Public Hearing at 7:19 PM.

Chair Bonura made a motion to adopt Ordinance 2023-04, to amend Chapter 199, Article IV, of the Code of the Township of East Cocalico, to remove the Light Industrial Zone and the Heavy Industrial Zone from the designated Deteriorated Area of the Local Economic Revitalization Tax Assistance Act District. The motion was seconded by Mr. Mitchell.

There was no public comment.

The motion was approved 2-1, with Mr. Carrasco voting no.

Ordinance 2023-08 – Chair Bonura made a motion to cancel the Public Hearing for, and to not proceed with, proposed Ordinance 2023-08. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

Resolution 2023-13 – Steve Sproles, Engineer for the Applicant, provided an overview of Roechling (LD 2022-01), a proposed addition to an existing medical use at Denver Road. Mr. Sproles commented on requested waivers and deferrals, and on outside agency approval status.

Mr. Reinert, Township Engineer, commented on requested waivers and deferrals.

Chair Bonura made a motion to approve Resolution 2023-13, to grant Preliminary/Final Plan Approval to Roechling (LD 2022-01), a land development at Denver Road. The motion was seconded by Mr. Carrasco.

There was no public comment.

By unanimous vote the motion was approved.

Resolution 2023-14 – Larry Grybosky, Engineer for the Applicant, provided an overview of 935 Stone Hill Road (LD 2023-04), a proposed office and storage use at Stone Hill Road.

Chair Bonura made a motion to approve Resolution 2023-14, to grant Preliminary/Final Plan Approval to 935 Stone Hill Road (LD 2023-04), for a land development at Stone Hill Road. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

Resolution 2023-15 – Tommy Ryan, Township Manager, provided an overview of a proposed grant application to be made for certain improvements at Wabash Landing Park.

Chair Bonura made a motion to approve Resolution 2023-15, to authorize submission of a grant application to Statewide Local Share Assessment Grant Program for improvements at Wabash Park. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

1851 Kramer Mill Road – Mr. Reinert provided an overview of an application made for a small stormwater project at 1851 Kramer Mill Road.

Chair Bonura made a motion to approve a stormwater plan, improvement agreement, and maintenance easement agreement at 1851 Kramer Mill Road. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

7 Whitetail Drive – Mr. Reinert recommend the release of certain security posted for stormwater improvements at 7 Whitetail Drive.

Chair Bonura made a motion to approve the release, in full, of security posted for stormwater improvements made at 7 Whitetail Drive, in the amount of \$46,688.91. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

Wright Ebersole (LD 2021-03) – Mr. Reinert provided an overview of two Improvement Guarantee Agreements and a Stormwater Maintenance Easement Agreement for a land development at North Reading Road.

Chair Bonura made a motion to approve two Improvement Guarantee Agreements and a Stormwater Maintenance Easement Agreement for Wright Ebersole (LD 2021-03), a land development at North Reading Road. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

Wright Ebersole (LD 2021-03) – Mr. Reinert provided an overview of an HOP Indemnification Agreement for a land development at North Reading Road.

Chair Bonura made a motion to approve an HOP Indemnification Agreement for Wright Ebersole (LD 2021-03), a land development at North Reading Road. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

RACP Agreement – Mr. Ryan provided an overview of a redevelopment agreement for a land development at North Reading Road.

Chair Bonura made a motion to approve an approve a Redevelopment Assistance Grant Agreement with the Commonwealth of Pennsylvania, for certain improvements pertaining to Wright Ebersole (LD 2021-03), a land development at North Reading Road. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

Grant of Right-of-Way Grant – Mr. Ryan provided an overview of a proposed Grant of Right-of-Way to allow for the installation of temporary and permanent utility poles and lines.

Chair Bonura made a motion to approve a Grant of Right-of-Way at Hill Road, with PPL Electric Utilities Corporation. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

Appointed Auditor – Mr. Ryan provided an overview of proposals for appointed auditor services.

Chair Bonura made a motion to appoint Zelenkofske Axelrod LLC as Appointed Auditor for East Cocalico Township, for a three-year period, with an additional two-year option, in accordance with the proposal dated October 26, 2023. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

2024 Budget – Mr. Ryan commented on proposed receipts and expenditures for the General Fund, Light Fund, Hydrant Fund, Recreation Fund, Capital Reserve Fund, Traffic Impact Fund, State Fund, and ARPA Fund, as included in the proposed 2024 Budget.

Chair Bonura made a motion to authorize advertisement of the proposed 2024 Budget for public inspection. The motion was seconded by Mr. Mitchell.

Doug Mackley, East Cocalico Township, commented on Special and Other Counsel expenditures, fire company merger assistance expenditures, information technology expenditures, Capital Reserve Fund interest receipts, health care expenditures, and salt shed budgeting.

Jeff Gardner, East Cocalico Township, commented on fertilization expenditures, snow removal expenditures, and the consolidation of budget line items.

Steve Brubaker, East Cocalico Township, commented on Local Services Tax receipts.

Mr. Mackley commented on pesticide licenses, and on commercial driver licenses.

Jason Oberholtzer, Stevens Fire Company, commented on fire apparatus insurance coverage.

By unanimous vote the motion was approved.

**TREASURER’S REPORT**

Mr. Mitchell made a motion to approve the check payments for the General Fund Bank Account list of bills in the amount of \$39,923.02, for the week of November 9, 2023. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

Mr. Mitchell made a motion to approve the check payments for the General Fund Bank Account list of bills in the amount of \$18,908.71, for the week of November 16, 2023. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

Mr. Mitchell made a motion to approve the check payments for the Light Fund Bank Account list of bills in the amount of \$14,620.80, for the week of November 9, 2023. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

Mr. Mitchell made a motion to approve the Electronic Payment list of bills in the amount of \$76,907.92, for the pay period from October 22, 2023 to November 4, 2023. The motion was seconded by Chair Bonura.

There was no public comment.

By unanimous vote the motion was approved.

**DEPARTMENT REPORTS**

Police –Chief Savage commented on certain calls received and Department activities for the prior month. A written report of call activity for East Cocalico Township and Denver Borough for October 2023 was provided.

Finance – A written report of receipts and expenditures for Township funds through October 2023 was provided.

Public Works – A written report of roads, bridge, parks, and equipment maintenance activities for October 2023 was provided.

Building, Zoning & SEO – A written report of permits issued, applications considered by the Zoning Hearing Board, and sewage enforcement activities for October 2023 was provided.

MS4 – A written report of MS4 and other stormwater-related activities for October 2023 was provided.

**INFORMATIONAL ITEMS**

- Mr. Mitchell commented on scheduling of the 2024 holiday event for Township employees, volunteers, and consultants.

**OLD BUSINESS**

- Mr. Oberholtzer commented on fire company apparatus insurance information discussed at previous Board of Supervisors meetings.
- Paul Keller, Stevens Fire Company, commented on fire company apparatus insurance information.
- Audrey Hoover, East Cocalico Township, commented on fire company financial reporting requirements.
- Donny Stover, Smokestown Fire Company, commented on fire company contact information.

## **NEW BUSINESS**

- Chair Bonura commented on Fire Company fuel reimbursements.

## **PUBLIC COMMENT**

- Don Miller, East Cocalico Township, commented on the recent election of Dan Burton to Township Supervisor.
- Allen Maxwell, East Cocalico Township, commented on 2024 Budget preparation.
- Mr. Brubaker commented on revisions made to the LERTA program.
- Ms. Mackley commented on warehouse zoning.
- Mr. Maxwell commented on meeting recordation.
- Ken McCrea, East Cocalico Township, commented on meeting recordation.
- Mr. Mackley commented on Township Supervisor compensation.

## **ANNOUNCEMENTS**

- Chair Bonura announced the Board of Supervisors will next meet on Thursday, December 7, at 7:00 PM, at the Township Building.

## **ADJOURNMENT**

There being no further business, at 8:55 PM Chair Bonura made motion to adjourn the meeting. The motion was seconded by Mr. Mitchell.

There was no public comment.

By unanimous vote the motion was approved.

Respectfully Submitted:

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Tommy Ryan  
Township Manager