

# **EAST COCALICO TOWNSHIP BOARD OF SUPERVISORS MEETING AGENDA**

**HELD AT THE EAST COCALICO TOWNSHIP MUNICIPAL BUILDING  
100 HILL ROAD, DENVER, PA 17517**

**THURSDAY, DECEMBER 6, 2018 at 7:30 P.M.**

- 1. CALL TO ORDER AND THE PLEDGE OF ALLEGIANCE**
- 2. PAST MEETING MINUTES APPROVAL:**
  - a) THURS., NOV. 15, 2018 BOARD OF SUPERVISOR MEETING MINUTES
- 3. DEPARTMENT REPORTS**
  - a) POLICE DEPARTMENT REPORT
    - OFFICER KREISHER RECOGNITION FOR DUI AWARD
    - OFFICER ERIC FISHER TO BE THE SCHOOL RESOURCE OFFICER
  - b) ZONING OFFICERS REPORT
  - c) ROAD MASTER REPORT
- 4. TREASURERS REPORT**
  - a) AUTHORIZE LIST OF BILLS
- 5. ACTION ITEMS**
  - a) COCALICO COMMONS – BENDERSON: TIME EXTENSION REQUEST
  - b) LAND PLANNING ENGINEER:
    - BEAMESDERFER SWM PLAN: FINANCIAL SECURITY REDUCTION
    - HEATHERWOODS PH. 3: WAIVER/MODIFICATION, PAVING DATE RESTRICTIONS
  - c) STONEY POINTE SIDEWALK WAIVER/AGREEMENT: TO VOID THE NOVEMBER 1<sup>ST</sup> SUPERVISORS MEETING MOTION
  - d) 1925 NORTH READING ROAD: REALTOR RENEWAL
  - e) 2019 WATER AND SEWER AUTHORITY RENTAL AGREEMENT

- f) END-OF-YEAR ADVERTISEMENT FOR 2019 MEETING DATES/TIMES
- g) CONSIDERATION TO SEND THE 2019 INTERNAL CALENDAR TO PRINTER
- h) INTERMUNICIPAL PUBLIC WORKS AGREEMENT
- i) **RESOLUTION 2018-21:** 2018 GENERAL FUND UNENCUMBERED MONIES ROLLED OVER TO BALANCE THE 2019 GENERAL FUND BUDGET
- j) **RESOLUTION 2018-22:** TAX RATE FOR 2019
- k) **RESOLUTION 2018-23:** ADOPT 2019 BUDGET
- l) 2019 HEALTH CARE REVISIONS: NON-UNIFORM TO REMAIN ON PPO PLAN
- m) TRANSFER OF 2018 BUDGETED FUNDS FOR POLICE VEHICLE PURCHASE
- n) CONSIDERATION FOR GENERAL CODE SUPPLEMENT #10 ESTIMATE
- o) AUTHORIZE UNION BARREL WORKS TO TEMPORARY CLOSE FIRST BLOCK OF N. REAMSTOWN RD. FOR APPROX. 45 MIN. (11:30pm on 12/31/18 to 12:15am on 1/1/19)
- p) TAX COLLECTOR CHANGE TO 1-YEAR APPOINTMENT

## **6. OLD BUSINESS CONTINUED DISCUSSIONS**

- a) TRAFFIC/SAFETY @ INTERSECTION OF N. MUDDY CREEK RD. & RT. 272
- b) EMS WORKING GROUP UPDATE

## **7. NEW BUSINESS FOR DISCUSSION**

- a) DOCSTAR 2019: PROPOSAL CONSIDERATION
- b) RENTAL ORDINANCE WORKING GROUP – DISCUSSION
- c) RESOLUTION 2018-\_\_\_ : SEWAGE ENFORCEMENT OFFICER CHANGES

## **8. MANAGERS REPORT**

## **9. PUBLIC COMMENT**

- a) PUBLIC COMMENT FOR NON-AGENDA ITEMS ONLY
- b) SIGN IN BEFORE MAKING PUBLIC COMMENT
- c) STATE NAME AND STREET ADDRESS IN EAST COCALICO TWP.

## **10. ANNOUNCEMENTS:**

## **11. ADJORNMENT**

## **BOARD OF SUPERVISORS MEETING THURSDAY, DECEMBER 6, 2018**

The advertised meeting of the East Cocalico Township Board of Supervisors was called to order on Thurs., Dec. 6, 2018 at 7:30 p.m., held at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

### **ATTENDANCE:**

**Supervisors:** Chairman Alan R. Fry, Vice Chairman Romao "RC" Carrasco, Secretary Douglas B. Mackley

**Employees:** Township Manager H. Scott Russell, Police Chief Keppley, Officer Kreisher, Officer Fisher, Zoning Officer Tony Luongo, Roadmaster Chris Flory, Rick and Joan Fischer, and Recording Secretary Lisa A. Kashner

**Reporters:** Alice Hummer of the Ephrata Review

**Visitors:\*** Jon Andrews, Chad Weaver, Ken McCrea, Mr. and Mrs. Clark Hartry, Donald Miller, Jim Rupert, Suzy Mackley, David Hollinger, Brian Wise, Wesley Hoover, Kurt Russell

\*Only visitors who signed in are listed.

Chairman Fry asked everyone in attendance to rise and pledge allegiance to the Flag. • A video recording of this meeting will be placed on YouTube. • An Executive Session was held today at 1pm concerning personnel issues.

### **APPROVAL OF PAST MINUTES:**

**MOTION:** Secretary Mackley made a motion, seconded by Vice Chairman Carrasco, to approve the Thursday, November 15, 2018 Board of Supervisors meeting minutes. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

### **DEPARTMENT REPORTS:**

**POLICE DEPARTMENT REPORT:** Chief Keppley recognized Officer Kreisher for his State level DUI award for the second year in a row, and Officer Fisher as the School Resource Officer (SRO) starting January 2, 2019. Certificates were presented to the Officers. Pictures taken. Discussions continued. The Supervisors and Chief Keppley publicly thanked the School Board and Denver Borough for their support.

**ZONING OFFICERS REPORT:** Mr. Luongo will highlight his report at the next Supervisors meeting.

**ROAD MASTER:** Mr. Flory highlighted the November 2018 Roadmasters report.

### **TREASURER'S REPORT: AUTHORIZE LIST OF BILLS:**

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to approve the December 6, 2018 list of bills: General Fund \$131,723.98; State Fund \$1,283.79; Light Fund \$13,524.38. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

### **ACTION ITEMS:**

**COCALICO COMMONS – BENDERSON TIME EXTENSION REQUEST:** John Andrews of McNees was present to discuss this plan.

**MOTION:** Secretary Mackley made a motion, seconded by Vice Chairman Carrasco, to approve the Cocalico Commons time extension request to extend the deadline to comply with conditions of approval of the final plan until December 30, 2019 and extend the date to obtain all permits authorized by the conditional use decision to December 30, 2019. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**BOARD OF SUPERVISORS MEETING  
THURSDAY, DECEMBER 6, 2018**

**LAND PLANNING ENGINEER:**

**PAUL J. LANDIS – MINOR SUBDIVISION PLAN:** No one was present for this plan. Mr. Russell highlighted the plan and read the recommended motions.

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mackley, to approve a waiver/modification of §194-40 and related §194-13.B.(3) of the Subdivision and Land Development Ordinance to relieve the applicant from delineating and depicting wetlands, on the residue property conditioned upon the proposed project not involving any proposed grading, filling or construction of any improvements on the residue property and notation being placed on the plan documenting that the Township retains the ability to require wetlands to be delineated in conjunction with the review of any future improvements, development or earthwork proposed on the residue property. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**MOTION:** Secretary Mackley made a motion, seconded by Vice Chairman Carrasco, to approve a waiver/modification of §194-13.B.(3)(a) and §194-14.C.(4)(a) of the Subdivision and Land Development Ordinance and §185-14.B.(4) of the Stormwater Management Ordinance to relieve the applicant from locating and depicting additional physical features within 200' of the subject properties. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mackley, to approve a waiver/modification of §194-46 of the Subdivision and Land Development Ordinance to relieve the applicant from performing a state certified appraisal and accept the proposed fee in-lieu-of the land dedication for recreation and open space as offered in the amount of \$800.00, which is equivalent to a per acre land value of approximately \$17,425/acre. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**BEAMESDERFER – STORMWATER MANAGEMENT PLAN:** No one was present for this plan. Mr. Russell highlighted the plan and read the recommended motions.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to authorize a \$7,301.85 reduction in the current financial security being held by the Township for the Beamesderfer – Stormwater Management Plan, resulting in the remaining financial security being reduced to \$5,000.00. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**HEATHERWOODS – PHASE 3 FINAL PLAN:** No one was present for this plan. Mr. Russell highlighted the plan and read the recommended motions.

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mackley, to authorize an approval of the waiver/modification of §194-25.K.(11) of the East Cocalico Township Subdivision and Land Development Ordinance to extend the previously extended asphalt paving deadline from December 6, 2018 to December 15, 2018, conditioned upon the contractor strictly adhering to all applicable weather and temperature restrictions. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**STONEY POINTE SIDEWALK WAIVER/AGREEMENT: TO VOID THE NOVEMBER 1<sup>ST</sup> SUPERVISORS MEETING MOTION:** Mr. Russell explained.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to void the sidewalk waiver approved at the Board of Supervisors Meeting held on November 1, 2018 and to void the corresponding contract for fee in lieu of sidewalk with Stoney Pointe, LLC dated November 1, 2018. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**1925 NORTH READING ROAD – REALTOR RENEWAL:** Mr. Russell discussed.

**MOTION:** Secretary Mackley made a motion, seconded by Chairman Fry, to approve the 1925 N. Reading Rd. realtor renewal listing contract with NAI Commercial Partners with an ending date of April 30, 2019. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**BOARD OF SUPERVISORS MEETING  
THURSDAY, DECEMBER 6, 2018**

**2019 WATER AND SEWER AUTHORITY RENTAL AGREEMENT:** Mr. Russell discussed.

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Chairman Fry, to approve the Water and Sewer Authority 2019 rental agreement. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**END-OF-YEAR ADVERTISEMENT FOR 2019 MEETING DATES/TIMES:**

**MOTION:** Secretary Mackley made a motion, seconded by Vice Chairman Carrasco, to approve the end-of-year advertisement for the 2019 meeting dates and times. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**CONSIDERATION TO SEND THE 2019 INTERNAL CALENDAR TO THE PRINTER:** The first Supervisor meeting of the month for February, April, August and October at 9:00am and the 2<sup>nd</sup> meeting of the month to 7:00pm.

**MOTION:** Secretary Mackley made a motion, seconded by Chairman Fry, to approve sending the internal Township calendar to the printer. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**INTERMUNICIPAL PUBLIC WORKS AGREEMENT:** Mr. Russell discussed.

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mackley, to approve the Intermunicipal Public Works Agreement and to authorize signature by the Chairman when it is confirmed and document modified to reflect the parties that will participate. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**RESOLUTION 2018-21: 2018 GENERAL FUND UNENCUMBERED MONIES ROLLED OVER TO BALANCE THE 2019 GENERAL FUND BUDGET**

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to table Resolution 2018-21 until the December 20, 2018 Board of Supervisors Meeting. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**RESOLUTION 2018-22: TAX RATE FOR 2019:** Mr. Russell discussed, lengthy discussions continued on the new tax for stormwater, or "Rain Tax".

**MOTION:** Secretary Mackley made a motion, seconded by Chairman Fry, to table Resolution 2018-22 until the December 20, 2018 Board of Supervisors Meeting. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**RESOLUTION 2018-23: ADOPT 2019 BUDGET**

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mackley, to table Resolution 2018-23 until the December 20, 2018 Board of Supervisors Meeting. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

Mr. Russell discussed the MS4 Stormwater Fee in detail or "Rain Tax". Discussions held on: (1) to impose this fee on taxable properties or non-profits, and (2) to be rolled into taxes or a fee. Guidance was needed from the Supervisors so staff could continue internally. After some lengthy discussions, Chairman Fry and Vice Chairman Carrasco noted they are in favor of imposing a stormwater tax on taxable properties (not including non-profits); and Chairman Mackley is in favor of imposing a stormwater fee on all properties.

**BOARD OF SUPERVISORS MEETING  
THURSDAY, DECEMBER 6, 2018**

**2019 HEALTH CARE REVISIONS: NON-UNIFORM TO REMAIN ON THE PPO PLAN:**

**MOTION:** Secretary Mackley made a motion, seconded by Chairman Fry, to approve the non-uniform employees to remain on the 2019 PPO Medical Plan. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**TRANSFER OF 2018 BUDGETED FUNDS FOR POLICE VEHICLE PURCHASE:** Mr. Russell highlighted.

**MOTION:** Secretary Mackley made a motion, seconded by Chairman Fry, to approve the transfer of 2018 budgeted funds for the police vehicle purchases as approved on November 15, 2018 from various accounts read aloud to 01.410.70.0 police capital purchases for a total amount of \$95,359.00. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**CONSIDERATION FOR GENERAL CODE SUPPLEMENT #10 ESTIMATE:**

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to approve the General Code Supplement #10 estimate. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**AUTHORIZE UNION BARREL WORKS TO TEMPORARY CLOSE FIRST BLOCK OF N. REAMSTOWN RD. FOR APPROXIMATELY 45 MINUTES:** Mr. Russell highlighted that this is for Union Barrel Works New Years Eve event.

**MOTION:** Secretary Mackley made a motion, seconded by Vice Chairman Carrasco, to approve Union Barrel Works to temporarily close the first block of N. Reamstown Rd. for approximately 45 minutes on New Year's Eve at 11:45pm. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**TAX COLLECTOR CHANGE TO 1-YEAR APPOINTMENT:** Mr. Russell highlighted.

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mackley, to approve to change the newly appointed Tax Collector, Sue Nielsen, to a 1-year appointment to fill the unexpired term of Joan Fischer effective January 2, 2019; this appointment shall terminate on December 31, 2019 and shall supersede the previous appointment motion. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**OLD BUSINESS CONTINUED DISCUSSIONS:** Mr. Russell stated that an upcoming meeting will be scheduled with the EMS Working Group.

**NEW BUSINESS FOR DISCUSSION:** Mr. Russell highlighted.

**DOCSTAR 2019: PROPOSAL CONSIDERATION:** Mr. Russell highlighted noting that the cloud-based costs are being looked at. To be on the next Agenda.

**RENTAL ORDINANCE WORKING GROUP:** Tabled until another meeting.

**RESOLUTION 2019-\_\_\_: SEO CHANGES:** More to be discussed at an upcoming meeting.

**MANAGERS REPORT:** Mr. Russell highlighted the December 6, 2018 report.

**PUBLIC COMMENT (NON-AGENDA ITEMS):** Lengthy discussions were held on the stormwater MS4, the grant, MS4 fee, and how legislation is going to move forward.

**ANNOUNCEMENT:** Proof of publication received on the 2019 Budget to be adopted at the December 6, 2018 meeting; Chairman Fry noted the adoption was tabled until the next Supervisors meeting. • Lancaster County Communications map was reviewed and noted some changes. • Chairman Fry displayed a photo album from the Adamstown Library noting the different children programs at the Library. The album was placed out on display.

**BOARD OF SUPERVISORS MEETING  
THURSDAY, DECEMBER 6, 2018**

**ADJOURN:**

**MOTION:** There being no further business to come before the Board, Secretary Mackley made a motion seconded by Vice Chairman Carrasco to adjourn the meeting at 9:48 p.m. Chairman Fry asked if there were any questions. There were none. Motion carried. (3/0)

Respectfully submitted,

Douglas B. Mackley  
Board of Supervisor Secretary

VIEW THIS MEETING IN ITS ENTIRETY BY VISITING YOUTUBE.  
PLEASE CLICK THE LINK BELOW.

[East Cocalico Township Board of Supervisors Meeting 12-06-2018 \(3 Parts\)](#)