

# **EAST COCALICO TOWNSHIP BOARD OF SUPERVISORS MEETING AGENDA**

**HELD AT THE EAST COCALICO TOWNSHIP MUNICIPAL BUILDING  
100 HILL ROAD, DENVER, PA 17517**

**THURSDAY, OCTOBER 18, 2018 at 7:30 P.M.**

- 1. CALL TO ORDER AND THE PLEDGE OF ALLEGIANCE**
- 2. PAST MEETING MINUTES APPROVAL:**
  - THURSDAY, OCTOBER 4, 2018 SUPERVISORS MEETING
  - MONDAY, OCTOBER 15, 2018 BUDGET WORKSHOP
- 3. DEPARTMENT REPORTS**
  - a) POLICE DEPARTMENT REPORT
  - b) ZONING OFFICERS REPORT
- 4. TREASURERS REPORT**
  - a) AUTHORIZE LIST OF BILLS
- 5. ACTION ITEMS**
  - a) LAND PLANNING ENGINEER:
    - MEMBERS 1<sup>ST</sup>: TIME EXTENSION REQUEST
    - UGI PROJECT: ACKNOWLEDGE EXTENSION OF SWM PERMIT
    - WABASH PHASE 1: WAIVER/MODIFICATION, PAVING DATE RESTRICTIONS
    - HEATHERWOODS PHASE 3: WAIVER/MODIFICATION, PAVING DATE RESTRICTIONS
    - TRU DENVER: WAIVER/MODIFICATION, PAVING DATE RESTRICTIONS
  - b) ORDINANCE 2018-04: LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE ACT (LERTA) DISTRICT
  - c) ORDINANCE 2018-05: RECYCLING ORDINANCE
  - d) GATING WOODY WASTE TO PREVENT ILLEGAL DUMPING: PROPOSAL

## **6. OLD BUSINESS**

- a) TRAFFIC/SAFETY @ INTERSECTION OF N. MUDDY CREEK RD & RT. 272
- b) EMS WORKING GROUP UPDATE
- c) STONEY POINTE SIDEWALK WAIVER
- d) BEAUTIFICATION STRATEGY FOR ECT
  - 1. OVERALL TOWNSHIP BRANDING
    - “Community First” on vehicles- Completed for Police
    - \*Status for Road Crew
      - “East Cocalico Township, Gateway to Lancaster County”
      - Resident input: “East Cocalico, Where Family and Community Grows”
  - 2. INPUT FROM BUSINESSES AND RESIDENTS
  - 3. IMPROVED COMMUNICATIONS
    - a) WEBSITE
    - b) FACEBOOK
    - c) VIDEO MEETINGS – *completed*
  - e) AUTHORITY 2019 RENTAL ORDINANCE
  - f) TAX COLLECTOR UPDATE
  - g) BUDGET WORKSHOP MEETING UPDATE

## **7. NEW BUSINESS**

## **8. MANAGERS REPORT**

## **9. PUBLIC COMMENT**

- a) PUBLIC COMMENT FOR NON-AGENDA ITEMS ONLY
- b) SIGN IN BEFORE MAKING PUBLIC COMMENT
- c) STATE NAME AND STREET ADDRESS IN EAST COCALICO TWP.

## **10. ANNOUNCEMENTS: COCALICO LEADERS MEETING HELD AT EAST COCALICO TOWNSHIP MUNICIPAL BUILDING AT 7PM ON TUESDAY, OCTOBER 23<sup>RD</sup>**

## **11. ADJORNMENT**

## **BOARD OF SUPERVISORS MEETING THURSDAY, OCTOBER 18, 2018**

The advertised meeting of the East Cocalico Township Board of Supervisors was called to order on Thursday, October 18, 2018 at 7:30 p.m., held at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

### **ATTENDANCE:**

**Supervisors:** Chairman Alan R. Fry, Vice Chairman Romao “RC” Carrasco, Secretary Douglas B. Mackley

**Employees:** Township Manager H. Scott Russell, Police Chief Keppley, and Recording Secretary Lisa A. Kashner

**Reporters:** Alice Hummer of the Ephrata Review and Val Laxis of the Reading Eagle

**Visitors:\*** Suzie Mackley, Ken McCrea, Harvey Achey, Brian Wise, Steve Brubaker, Chad Weaver, Jill Cordan, Rachel Baugher, Wesley Hoover, and Jeff Mitchell

\*Only visitors who signed in are listed.

Chairman Fry asked everyone in attendance to rise and pledge allegiance to the Flag. • A video is being recorded of the meeting to be placed on YouTube.

### **APPROVAL OF PAST MINUTES:**

**MOTION:** Secretary Mackley made a motion, seconded by Vice Chairman Carrasco, to approve the Thursday, October 4, 2018 Board of Supervisors meeting minutes. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mackley, to approve the Monday, October 15, Budget Workshop meeting minutes; conditioned with a change on page one: “Chairman Mackley noted the Proof of Publication...” to be changed to “Chairman Fry noted the Proof of Publication...”. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

### **DEPARTMENT REPORTS:**

**POLICE DEPARTMENT REPORT:** To be discussed later on the agenda.

**ZONING OFFICERS REPORT:** Will be at the next Board of Supervisors Meeting.

### **TREASURER’S REPORT:**

### **AUTHORIZE LIST OF BILLS:**

**MOTION:** Secretary Mackley made a motion, seconded by Chairman Fry, to approve the October 18, 2018 list of bills: General Fund \$110,784.56; State Fund \$32,686.98; and Light Fund \$13,182.59. Chairman Fry asked if there were any comments or questions. There was a question which was answered. Motion carried. (3/0)

**BOARD OF SUPERVISORS MEETING  
THURSDAY, OCTOBER 18, 2018**

**ACTION ITEMS: LAND PLANNING ENGINEER:** Mr. Russell highlighted the following plans.

**MEMBERS 1<sup>ST</sup> – FINAL MINOR SUBDIVISION AND LAND DEVELOPMENT PLAN (10/26/18):** No one was present for this plan. Mr. Russell highlighted the plan.

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mackley, to accept the time extension offer as submitted by the applicant's consultant dated October 9, 2018, which will extend the deadline for action on the Members 1<sup>st</sup> Final Minor Subdivision and Land Development Plan until December 21, 2018. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**UGI – PRELIMINARY/FINAL LAND DEVELOPMENT PLANS/LOT ANNEXATION PLAN:** No one was present for this plan. Mr. Russell highlighted the plan.

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Chairman Fry, to authorize and acknowledge a 1-year extension of the Stormwater Management Permit issued by the Township for the UGI Preliminary/Final Land Development Plans/Lot Annexation Plan in accordance with §185-18 of the East Cocalico Township Stormwater Management Ordinance. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**WABASH LANDING - FINAL PHASE 1 SUBDIVISION AND LAND DEVELOPMENT PLAN:** No one was present for this plan. Mr. Russell highlighted the plan.

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mackley, to authorize an approval of the waiver/modification of §194-25.K.(11) of the East Cocalico Township Subdivision and Land Development Ordinance to extend the asphalt paving deadline from October 31, 2018 to November 15, 2018, conditioned upon the contractor strictly adhering to all applicable weather and temperature restrictions. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**HEATHERWOODS - PH. 3 FINAL:** No one was present for this plan. Mr. Russell highlighted the plan.

**MOTION:** Secretary Mackley made a motion, seconded by Vice Chairman Carrasco, to authorize an approval of the waiver/modification of §194-25.K.(11) of the East Cocalico Township Subdivision and Land Development Ordinance to extend the asphalt paving deadline from October 31, 2018 to November 15, 2018, conditioned upon the contractor strictly adhering to all applicable weather and temperature restrictions. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**TRU DENVER - PRELIMINARY/FINAL LAND DEVELOPMENT PLAN:** No one was present for this plan. Mr. Russell highlighted the plan.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to authorize an approval of the waiver/modification of §194-25.K.(11) of the East Cocalico Township Subdivision and Land Development Ordinance to extend the asphalt paving deadline from October 31, 2018 to November 15, 2018, conditioned upon the contractor strictly adhering to all applicable weather and temperature restrictions. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

Chief Keppley highlighted the meeting Police Department report; noting that a \$1,500.00 donation was received from Dentech Inc. The Board of Supervisors thanked Dentech for their generosity.

**BOARD OF SUPERVISORS MEETING  
THURSDAY, OCTOBER 18, 2018**

**ORDINANCE 2018-04: LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE ACT (LERTA) DISTRICT:** Mr. Russell highlighted; discussions were held.

**MOTION:** Secretary Mackley made a motion, seconded by Vice Chairman Carrasco, to approve Ordinance 2018-04, the Local Economic revitalization Tax Assistance Act (LERTA). Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**ORDINANCE 2018-05: RECYCLING ORDINANCE:** Mr. Russell highlighted.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to approve Ordinance 2018-05, the Recycling Program Ordinance Amendment. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**GATING WOODY WASTE TO PREVENT ILLEGAL DUMPING, PROPOSAL:** Mr. Russell highlighted.

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Secretary Mackley, to authorize the gating of the Woody Waste Area and to approve the proposal from PSX to install a barrier gate with card reader and photo sensor for the Woody Waste Disposal area for a total fee of \$7,204.00 plus installation costs from the Township. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**OLD BUSINESS CONTINUED DISCUSSIONS: TRAFFIC/SAFETY AT INTERSECTION OF N. MUDDY CREEK RD. & RT. 272:** Mr. Russell noted that Rettew to assist in starting the process of adding N. Muddy Creek Rd. and Rt. 272 to the Traffic Impact Program (TIP).

**EMS WORKING GROUP UPDATE:** Mr. Russell noted that a meeting was held with Wellspan.

**STONEY POINTE SIDEWALK WAIVER:** Nothing to report at this time.

**BEAUTIFICATION STRATEGY FOR EAST COCALICO TOWNSHIP:** Vice Chairman Carrasco deferred at this time.

**INPUT FROM BUSINESSES AND RESIDENTS:** Mr. Russell noted that the items discussed at the Business Meeting Forum are being incorporated for further discussion.

**IMPROVED COMMUNICATIONS:** Quote pending from website provider, CivicPlus. The Township is looking at Facebook and its' policies.

**AUTHORITY 2019 RENTAL AGREEMENT:** For review; action item for the November meeting.

**TAX COLLECTOR UPDATE:** Advertisement to be placed in next Wednesday's Ephrata Review.

**BUDGET WORKSHOP MEETING UPDATE:** Mr. Russell discussed the meeting held on Monday, noting that a presentation was given. The Workshop Meeting was video taped for YouTube. Discussions continued.

**BOARD OF SUPERVISORS MEETING  
THURSDAY, OCTOBER 18, 2018**

**NEW BUSINESS FOR DISCUSSION:**

**EAST COCALICO TOWNSHIP LIONS CLUB:** Requests permission to conduct a Toll Road Fundraiser.

**MOTION:** Secretary Mackley made a motion, seconded by Chairman Fry, to authorize the East Cocalico Township Lions Club to conduct a toll road fundraiser on Friday, November 23<sup>rd</sup> from approximately 7:30am to 4:00pm at the intersection of Church Street and Reamstown Road. Chairman Fry asked if there were any questions. There were none. Motion carried. (3/0)

**MANAGERS REPORT:** Mr. Russell discussed the Pension Working Group Meeting, noting that action by Resolution is proposed for Nov. 1<sup>st</sup>. The October 18<sup>th</sup> Manager's Report was highlighted.

**PUBLIC COMMENT (NON-AGENDA ITEMS):** The Traffic Impact Fees, Recreation Fees, and the proposed LERTA Ordinance, and four-year budget model were discussed.

**ANNOUNCEMENT:** Cocalico Leaders Meeting held at East Cocalico Township on Tues., Oct. 23<sup>rd</sup> at 7:00pm.

**ADJOURN:**

**MOTION:** There being no further business to come before the Board, Secretary Mackley made a motion seconded by Vice Chairman Carrasco to adjourn the meeting at 9:53 p.m. Chairman Fry asked if there were any questions. There were none. Motion carried. (3/0)

Respectfully submitted,

Douglas B. Mackley  
Board of Supervisor Secretary

VIEW THIS MEETING IN ITS ENTIRETY BY VISITING YOUTUBE.  
PLEASE CLICK THE LINK(S) BELOW.

[Board of Supervisors Meeting Video 10-18-2018, Parts 1 & 2](#)