

BOARD OF SUPERVISORS MEETING THURSDAY, SEPTEMBER 6, 2018

The advertised meeting of the East Cocalico Township Board of Supervisors was called to order on Thursday, September 6, 2018 at 7:30 p.m., held at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

ATTENDANCE:

Supervisors: Chairman Alan R. Fry, Vice Chairman Romao "RC" Carrasco, and Secretary Douglas B. Mackley

Employees: Township Manager H. Scott Russell, Police Chief Keppley, Zoning Officer Tony Luongo, Road Master Chris Flory, and Recording Secretary Lisa A. Kashner

Reporters: Alice Hummer of the Ephrata Review and Val Lacis of the Reading Eagle

Visitors:* Barry Weaver, Betty Weaver, Donny Stover, Jeff Mitchell, Ken McCrea, Brian Wise, Don Groff, Wes Hoover, John O'Neill, and Jill Cordan

*Only visitors who signed in are listed.

Chairman Fry asked everyone in attendance to rise and pledge allegiance to the Flag. • A proof of publication was presented on the meeting held at the Smokestown Fire Co. • A video is recorded of this meeting to be placed on YouTube.

APPROVAL OF PAST MINUTES:

MOTION: Secretary Mackley made a motion, seconded by Vice Chairman Carrasco, to approve the Thursday, August 16, 2018 Board of Supervisors meeting minutes. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

DEPARTMENT REPORTS: POLICE DEPARTMENT REPORT: A meeting was held at West Cocalico Township Supervisors Meeting for discussion on a school resource officer. Highlighted the Police Department report. Chief Keppley requested an Executive Session for personnel matters. The Supervisors, Mr. Russell, and Chief Keppley went into Executive Session at 7:42pm. Executive Session ended at 8:13pm. No motions were made.

ZONING OFFICERS REPORT: Mr. Luongo stated his report will be given at the next Supervisors Meeting.

ROAD MASTER REPORT: Mr. Flory highlighted the August 2018 Road Master Report.

TREASURER'S REPORT: AUTHORIZE LIST OF BILLS:

MOTION: Secretary Mackley made a motion, seconded by Vice Chairman Carrasco, to approve the September 6, 2018 list of bills as presented conditioned that the Aqua-Docs, Install Stenner Pump Motor/Pool is deleted in the amount of \$2,277.00: General Fund \$32,373.75; State Fund \$1,013.99. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

UNIVEST BANKING INVESTMENTS:

MOTION: Chairman Fry made a motion, seconded by Secretary Mackley, to approve Ephrata National Bank Funds totaling \$2,500,000.00 to be invested with UNIVEST Bank and Trust Co. at a rate of 2% for the following Money Market Accounts:

- General Fund Money Market Account - \$1,000,000.00
- Pool Money Market Account - \$163,000.00
- Recreation Fund Money Market Account - \$219,000.00
- Capital Reserve Fund Money Market Account - \$503,000.00
- Retirement Money Market Account - \$86,000.00
- Traffic Impact Money Market Account - \$529,000.00

Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

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UNIVEST BANKING INVESTMENTS: (CONTINUED)

MOTION: Chairman Fry made a motion, seconded by Secretary Mackley, to authorize Elizabeth Dorneman, East Cocalico Township Financial Administrator as the designated user with Univest Bank and Trust Co. to perform the following items:

- Access Internet Banking with UNIVEST for all Investment Money Market Accounts
- Electronic Payments including ACH entries
- Fund Transfers
- Wire Transfers
- Phone Inquiries
- Issue Stop Payments
- Overall Account Access to resolve any issues

Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

ACTION ITEMS: LAND PLANNING ENGINEER: Mr. Russell highlighted the following plans.

NICKOLAS AND JILL BEAMESDERFER STORMWATER MGMT. PLAN: No one was present for this plan.

MOTION: Secretary Mackley made a motion, seconded by Chairman Fry, to authorize the Board of Supervisors to sign the Stormwater Maintenance and Easement Agreement (SWMEA) related to the Nickolas and Jill Beamesderfer Stormwater Management Plan at 5 Pin Oak Drive as prepared by the Township Solicitor and signed by the applicant. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Secretary Mackley made a motion, seconded by Vice Chairman Carrasco, to authorize the Board of Supervisors to sign the Improvement Guarantee Agreement (IGA) with accompanying financial security in the amount of \$12,301.85 for the Nickolas and Jill Beamesderfer Stormwater Management Plan at 5 Pin Oak Drive as prepared by the Township Solicitor and signed by the applicant. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

MOTION: Vice Chairman Carrasco made a motion, seconded by Chairman Fry, to approve the Nickolas and Jill Beamesderfer Stormwater Management Plan at 5 Pin Oak Drive and authorize signature by the Board of Supervisors. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

PAUL J. & ELAINE F. HIGH MINOR STORMWATER MANAGEMENT PLAN: No one was present for this plan.

MOTION: Chairman Fry made a motion, seconded by Secretary Mackley, to approved a motion to sign the Stormwater Maintenance and Easement Agreement (SWMEA) related to the Paul J. & Elaine F. High Minor Stormwater Management Plan at 263 South Reamstown Road as prepared by the Township Solicitor and signed by the applicant. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

STONEY POINTE PARK CONSULTANT PROPOSAL: Mr. Russell highlighted.

MOTION: Secretary Mackley made a motion, seconded by Chairman Fry, to approve and execute the Leathers Proposal as the Stoney Pointe Park Consultant for \$29,750.00. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

PENSION AGREEMENT WITH UNIVEST MUNICIPAL PENSION SERVICES: The agreement was reviewed by the Township Solicitor. Discussions held.

MOTION: Vice Chairman Carrasco made a motion, seconded by Secretary Mackley, to approve the Pension Agreement with Univest Municipal Pension Services and to authorize the Manager to execute the documents as the Trustee. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

OLD BUSINESS CONTINUED DISCUSSIONS: LERTA PLANS/POLICIES/PROCEDURES: The School Districts meeting was highlighted. Discussed the LERTA Proposal document that was distributed. Lengthy discussions continued.

MOTION: Secretary Mackley made a motion, seconded by Vice Chairman Carrasco, to approve the LERTA Proposal document dated July 31, 2018 with the condition that #3 is deleted from the document. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

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TRAFFIC/SAFETY AT INTERSECTION OF N. MUDDY CREEK RD. & RT. 272: A meeting is pending.

EMS WORKING GROUP UPDATE: An update is pending for the next Supervisors Meeting.

STONE POINT SIDEWALK WAIVER: Waiting on Landmark Homes.

BEAUTIFICATION STRATEGY FOR EAST COCALICO TOWNSHIP: Pending updates on the results from the Business Focus Group meeting held the other week.

GATING THE WOODY WASTE TO PREVENT ILLEGAL DUMPING PROPOSAL: Mr. Russell highlighted the security access gate proposal intended for the 2019 budget and information to be placed in the next newsletter on the Woody Waste Site. Discussed the placement of the cardboard dumpster; after discussion it was noted that businesses can use the cardboard dumpster by using an access card. More information at the next meeting.

NEW BUSINESS FOR DISCUSSION: REQUEST FROM ADAMSTOWN FOR MUTUAL AID – EMERGENCY MGMT. COORDINATOR: Sharing Emergency Coordinators with Adamstown Borough was discussed. More to come.

NATIONAL FISH AND WILDLIFE FOUNDATION (NFWF) GRANT FOR A REGIONAL POLLUTION REDUCTION PLAN (PRP) – DISCUSSION: Mr. Russell highlighted. Prepared by Rettew at no cost.

MOTION: Secretary Mackley made a motion, seconded by Vice Chairman Carrasco, to acknowledge participation in the NFWF Grant Application for a Regional PRP. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

ROUTE 272 CORRIDOR – DISCUSSION: Mr. Russell highlighted; re-evaluating the requirements that are being proposed along the Rt. 272 corridor within the Rt. 272 right-of-way. Primarily curb, sidewalk, drainage. Discussed a joint Supervisors and Planning Commission meeting for discussions at least once a year; requesting a standing item for the Planning Commission’s agenda: (1) to look at the Rt. 272 corridor, (2) what has already occurred, (3) pedestrian mobility along the Rt. 272 corridor, and (4) PennDOT requirements. The Supervisors agreed.

MANAGERS REPORT: Mr. Russell read the 8/16 to 9/6 Managers report.

PUBLIC COMMENT (NON-AGENDA ITEMS): The 4-year budget projection was briefly discussed.

ANNOUNCEMENT: Chairman Fry read aloud a “For Immediate Release” notification from the East Cocalico Township Tax Collector, Joan Fischer, that she will be stepping down after 35 years of service because of health issues. Mrs. Fisher will continue to collect all outstanding 2018 real estate, hydrant, street light, and local services taxes for the remainder of the 2018 tax season, including collection of the fourth quarter 2018 Local Service Tax through January 2019. The Township will work with Mrs. Fischer to develop and implement a plan for the 2019 tax season to ensure a seamless transition in the appointment of a new Tax Collector. The Supervisors regretfully accepted this announcement.

ADJOURN:

MOTION: There being no further business to come before the Board, Secretary Mackley made a motion seconded by Vice Chairman Carrasco to adjourn the meeting at 9:40 p.m. Chairman Fry asked if there were any questions. There were none. Motion carried. (3/0)

Respectfully submitted,

Douglas B. Mackley
Board of Supervisor Secretary

VIEW THIS MEETING IN ITS ENTIRETY BY VISITING YOUTUBE.
PLEASE CLICK THE LINK OR COPY AND PASTE INTO YOUR WEB BROWSER

[East Cocalico Township Board of Supervisors Meeting 09-06-2018 Part](#)