

**EAST COCALICO TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING**  
**AGENDA**

**HELD AT THE EAST COCALICO TOWNSHIP MUNICIPAL BUILDING 100**  
**HILL ROAD, DENVER, PA 17517**

**THURSDAY, MARCH 21, 2019 AT 7:00 P.M.**

- 1. CALL TO ORDER AND THE PLEDGE OF ALLEGIANCE**
- 2. PAST MEETING MINUTES APPROVAL:**
  - a) THURSDAY, MARCH 7, 2019 BOARD OF SUPERVISOR MINUTES
- 3. DEPARTMENT REPORTS:**
  - a) POLICE DEPARTMENT REPORT
  - b) ZONING OFFICER
- 4. TREASURERS REPORT: APPROVE AT THE NEXT SUPERVISOR MEETING**
- 5. ACTION ITEMS:**
  - a) LAND PLANNING ENGINEER:
    - FOX BROOKE – PRELIMINARY SUB./LAND DEV. PLAN: TIME EXTENSION
    - 311 LAUSCH RD. TRACT – STORMWATER MGMT. PLAN: CONDITIONAL APPROVAL
    - DELAWARE VALLEY GOLDEN RETRIEVER (DVGRR), PHASE 2 EXPANSION: TRANSPORTATION IMPACT FEE RELIEF REQUEST

**6. OLD BUSINESS CONTINUED DISCUSSIONS**

a) MS4 CONTINUED DISCUSSION

b) FIRE AND EMS (STANDING DISCUSSION): MR. SCOTT ACHEY TO DISCUSS EMS SERVICES IN TOWNSHIP

**7. NEW BUSINESS FOR DISCUSSION**

a) TOWNSHIP WEBSITE DEMONSTRATION

b) SELL ROAD DEPARTMENT EQUIPMENT AND PURCHASE TRUCK

c) LEO CLUB TOLL ROAD REQUEST

**8. MANAGERS REPORT**

**9. PUBLIC COMMENT**

a) PUBLIC COMMENT FOR NON-AGENDA ITEMS ONLY

b) SIGN IN BEFORE MAKING PUBLIC COMMENT

c) STATE NAME AND STREET ADDRESS IN EAST COCALICO TWP.

**10. ANNOUNCEMENTS:**

a) NEXT BOARD OF SUPERVISORS MEETING ON APRIL 4<sup>TH</sup> IS AT 9AM

**11. ADJORNMENT**

**BOARD OF SUPERVISORS MEETING  
THURSDAY, MARCH 21, 2019**

The advertised meeting of the East Cocalico Township Board of Supervisors was called to order on Thursday, March 21, 2019 at 7:00 p.m., held at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

**ATTENDANCE:**

**Supervisors:** Chairman Alan R. Fry, Vice Chairman Romao "RC" Carrasco, and Secretary Douglas B. Mackley

**Employees:** Township Manager H. Scott Russell, Police Chief Keppley, Officer Kreisher, Jr.; Zoning Officer Tony Luongo, Road Master Chris Flory, MS4 Technician Ken McCrea, and Recording Secretary Lisa A. Kashner

**Reporters:** Pat Burns of the Ephrata Review

**Visitors:\*** Monica Craig-Fry, Harvey Achey, Chad Weaver, Susy Mackley, Jim Black, Brian Wise, Wesley Hoover, Justin Birchard, Aaron Murray, Chans Firestone, Tom Smith, and Scott Achey.

\*Only visitors who signed in are listed.

Chairman Fry asked everyone in attendance to rise and pledge allegiance to the Flag. • A video recording of this meeting will be placed on YouTube.

**APPROVAL OF PAST MINUTES:**

**MOTION:** Secretary Mackley made a motion, seconded by Vice Chairman Carrasco, to approve the Thursday, March 7, 2019 Board of Supervisors meeting minutes. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**DEPARTMENT REPORTS:**

**POLICE DEPARTMENT REPORT:** Chief Keppley highlighted the Police Department Report.

**ZONING OFFICERS REPORT:** Mr. Luongo highlighted the Zoning Officer's Report.

**TREASURER'S REPORT:** For approval at the next Board of Supervisors Meeting.

**ACTION ITEMS:**

**LAND PLANNING ENGINEER:** Mr. Russell highlighted the projects and read the motions.

**FOX BROOKE – PRELIMINARY SUBDIVISION/LAND DEVELOPMENT PLAN:** No one was present for this plan. The following motion was presented.

**MOTION:** Chairman Fry made a motion, seconded by Secretary Mackley, to approve the 90-day time extension offer as submitted by the applicant's attorney dated March 20, 2019, which will extend the deadline for action on the Fox Brooke Preliminary Subdivision and Land Development Plan until June 30, 2019. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**311 LAUSCH ROAD TRACT – STORMWATER MANAGEMENT PLAN:** No one was present for this plan. The following motions were presented.

**MOTION:** Secretary Mackley made a motion, seconded by Vice Chairman Carrasco, to conditionally approve the 311 Lausch Road Stormwater Management Plan conditioned upon the applicant addressing all items outlined in the Becker Engineering, LLC. Review letter dated March 19, 2019, to the satisfaction of the Township, Township Zoning Officer, Township Engineer and Township Solicitor. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

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**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to authorize the Board of Supervisors to sign the Improvement Guarantee Agreement (IGA) for the 311 Lausch Road Stormwater Management Plan when signed by the applicant and provided in a form acceptable to the Township and Township Solicitor along with the required financial security in an amount acceptable to the Township Engineer and a form acceptable to the Township Solicitor. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Secretary Mackley, to authorize the Board of Supervisors to sign the Stormwater Maintenance and Easement Agreement (SWMEA) related to the 311 Lausch Road Stormwater Management Plan when executed by the applicant and submitted to the Township in a form acceptable to the Township Solicitor. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**MOTION:** Secretary Mackley made a motion, seconded by Chairman Fry, to authorize signature of the 311 Lausch Road Stormwater Management Plan by the Board of Supervisors upon the applicant adequately resolving all conditions of plan approval to the satisfaction of the Township, Township Zoning Officer, Township Engineer and Township Solicitor. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**DELAWARE VALLEY GOLDEN RETRIEVER RESCUE (DVGRR), PHASE 2 EXPANSION:** No one was present for this plan. Discussions were held concerning the Supervisors consideration on their request for relief of the \$2,843.00 Transportation Impact Fee related to the Phase 2 DVGRR building expansion. The Supervisors agreed for Mr. Russell to reach out to DVGRR to discuss a suitable payment plan.

### **OLD BUSINESS CONTINUED DISCUSSIONS:**

**MS4 CONTINUED DISCUSSION:** Mr. Russell highlighted. Mr. McCrea discussed that he is working on the required inspections of the area basins and stormwater facilities within the urban zones.

**FIRE AND EMS (STANDING DISCUSSION):** Mr. Scott Achey discussed in great detail the local EMS services within the Township and what they are facing with today's volunteers, education, time involved, and paid staff. Lengthy discussions continued.

### **NEW BUSINESS FOR DISCUSSION:**

**TOWNSHIP WEBSITE DEMONSTRATION:** Mr. Russell discussed placing a demonstration on the screen, by going through some of the different links and another Township that currently is utilizing the styling and to add the Police Department and Fire Companies Facebook links and adding a MS4 page. Discussions continued.

**MOTION:** Vice Chairman Carrasco made a motion, seconded by Secretary Mackley, to approve going live with the Township website on April 5, 2019. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**SELLING ROAD DEPARTMENT EQUIPMENT AND PURCHASE TRUCK:** Mr. Flory highlighted that four pieces of Road Crew equipment could be sold to purchase (lease to own) an International 504 Dump Truck for \$154,579. Consideration to be sold are: (1) 1985 John Deere 544 Loader with V-Plow and Fixed Flow, (2) 1991 JMC Top Kick Dump Truck with manual transmission, (3) 2000 International Dump Truck, and (4) John Deere F935 mower. Discussions continued.

**MOTION:** Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to sell the road department equipment as discussed on Muncibid and purchase the International 504 Dump Truck. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**LEO CLUB TOLL ROAD REQUEST:** Mr. Russell read aloud the request for a toll road held Saturday, May 11, 2019 from 8am-12pm at the four-way intersection of Church Street and Reamstown Road.

**MOTION:** Secretary Mackley made a motion, seconded by Chairman Fry, to approve the Leo Club Toll Road Request to be held on Saturday, May 11, 2019 from 8am-12pm at the four-way intersection of Church Street and Reamstown

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Road, with prior day notice to the Police Department. Chairman Fry asked if there were any comments or questions. There were none. Motion carried. (3/0)

**MANAGERS REPORT:** Mr. Russell read through his report, highlighting that the Stoney Pointe meetings are held regularly and that a donation is planned from Garden Spot Frame and Alignment in the amount of \$23,000 towards the project. Mr. Russell displayed a Stoney Pointe video. Discussions continued. Mr. Russell highlighted the remaining report.

**PUBLIC COMMENT (NON-AGENDA ITEMS):** Mr. Tom Smith talked about the burning smelly smoke that comes from a neighbor house on Cocalico Creek Road, that the smoke coming from the firewood is tremendous. Mr. Luongo stated that he is aware, has sent several notices, and he continues to monitor. Discussions continued.

**ANNOUNCEMENT:** The next Board of Supervisors Meeting was advertised to be held on April 4<sup>th</sup> at 9am. • Chairman Fry stated the Supervisors will be going into Executive Session after tonight's meeting; no decisions will be made.

**ADJOURN:**

**MOTION:** There being no further business to come before the Board, Secretary Mackley made a motion seconded by Vice Chairman Carrasco to adjourn the meeting at 8:54 p.m. and go into Executive Session. Chairman Fry asked if there were any questions. There were none. Motion carried. (3/0)

**EXECUTIVE SESSION** adjourned at 9:18, with no decisions made.

Respectfully submitted,

Douglas B. Mackley  
Board of Supervisor Secretary

VIEW THIS MEETING IN ITS ENTIRETY BY VISITING YOUTUBE.  
PLEASE CLICK THE LINK BELOW.

[East Cocalico Township Board of Supervisor Meeting 03-21-2019 Part 1](#)  
[East Cocalico Township Board of Supervisor Meeting 03-21-2019 Part 2](#)