BOARD MEETING MINUTES
JANUARY 27, 2026

The regular, monthly meeting of the East Cocalico Township Authority (ECTA) was held on Tuesday, January 27, 2026 at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

Those in attendance were as follows:

Members:	Samuel Weaver, Jr., Gerald DeBalko, David Lutz, J. Bradford Fichthorn, Richard Shober, June Kinback and Brian Roth (Absent: Edward Nevling and Noah Zimmerman)
Solicitor:	Absent
Engineer:	Absent
ECTA Staff:	Scott Carl, Sr., Michael Galley, Tyler Pannebecker, Lisa Shaw, and Jodie Eberly
Visitors:	None

Vice Chairman Samuel Weaver called the meeting to order at 7:00 p.m.

REORGANIZATION: Vice Chairman Weaver reported that at the East Cocalico Township Board of Supervisors' Reorganization Meeting held on January 5, 2026, Edward Nevling was reappointed for a five-year term and Brian Roth was appointed for a five-year term on the ECTA Board, both ending December 31, 2030.

Vice Chairman Weaver then turned the meeting over to the Chairperson of the Nominating Committee, Richard Shober, who presented the following recommendations for Officers and Project Managers for 2026:

Chairman	Samuel E. Weaver, Jr.
Vice Chairman	Richard A. Shober
Secretary	Gerald A. DeBalko
Treasurer	Edward R. Nevling
Assistant Secretary	J. Bradford Fichthorn
Assistant Treasurer	David A. Lutz
Project Manager	June C. Kinback
Project Manager	Noah S. Zimmerman
Project Manager	Brian K. Roth

- David Lutz made a motion to nominate the above slate of Officers and Project Managers for the year 2026, seconded by Bradford Fichthorn, and carried unanimously.
- Samuel Weaver made a motion to close the nominations, seconded by Gerald DeBalko, and carried unanimously.

Vice Chairman Weaver asked Richard Shober to cast the unanimous ballot for Reorganization for 2026 which is as follows:

Chairman	Samuel E. Weaver, Jr.
Vice Chairman	Richard A. Shober
Secretary	Gerald A. DeBalko
Treasurer	Edward R. Nevling
Assistant Secretary	J. Bradford Fichthorn
Assistant Treasurer	David A. Lutz
Project Manager	June C. Kinback
Project Manager	Noah S. Zimmerman
Project Manager	Brian K. Roth

A 2026 Directory is attached hereto listing Officers and Project Managers including the expiration of their terms on the Authority Board.

The meeting was turned back over to Chairman Weaver to discuss the appointments of the Solicitor, Engineer and Auditor for 2026.

SOLICITOR: June Kinback made a motion to appoint Lucy Dowd Law, LLC at 210 West Grant Street, Lancaster, PA 17603, as Solicitor for the Authority for the year 2026, seconded by David Lutz, and carried unanimously.

ENGINEER: No action was taken to appoint the Authority Engineer at this time.

AUDITOR: Chairman Weaver reminded the Board that Brown Plus was already appointed as the Auditor for the Authority's 2025 audit at the September 30, 2025 ECTA Board meeting.

COMMITTEES: Chairman Weaver announced that Gerald DeBalko was appointed by the East Cocalico Township Board of Supervisors to the IMG as the ECTA Representative and Executive Director Scott Carl, Sr. was reappointed as First Alternate for the year 2026. Chairman Weaver presented the Committee appointments for 2026. A list of the 2026 Committees is attached hereto.

MINUTES: Minutes of the monthly meeting held on December 15, 2025 were approved as presented on motion by Bradford Fichthorn, seconded by Gerald DeBalko, and carried unanimously.

TREASURER'S REPORT (see attached): Accountant Lisa Shaw reviewed the December 2025/year-end financial reports. The reports were approved as presented subject to audit.

MONTHLY CAPACITY REPORTS (see attached): The December 2025 Monthly Capacity Reports were approved as presented on motion by June Kinback, seconded by Bradford Fichthorn, and carried unanimously.

EXECUTIVE DIRECTOR'S UPDATE: A complete copy of the update is on file in the ECTA Office. Executive Director Scott Carl, Sr. discussed the following from his update:

MEADOWBROOK AREA WATER & SANITARY SEWER PROJECT: The Water project was closed out on October 29, 2025. The one-year warranty period for the Sewer project ends on January 28, 2026. All punch list items have been completed, so the sewer project will also be closed out.

PRIVATE WELLS: ECTA is currently addressing three private well situations, with fourteen situations being resolved/eliminated in 2025.

ECTA EMPLOYEE ANNIVERARY: Kyle Hess (Three years)

WELL F/WABASH RETENTION BASIN SINKHOLE: Mr. Carl continues communications, file searches and legal document reviews with ECTA's special counsel Salzmann Hughes and expert witness regarding this ongoing legal issue.

WATER TREATMENT FACILITY GROUNDWATER UNDER DIRECT INFLUENCE OF SURFACE WATER (GUDI) UPGRADE PROJECT: Final testing of the UV system, punch list activities, SCADA & Controls integration efforts and final demolition/construction activities have been ongoing among the contractors, manufacturers, ECTA consultants and ECTA Staff. On January 5, 2026, Garden Spot Electric (GSE) completed all electrical related punch list items. On January 15, 2026, LB Industries (LBI) completed all general/mechanical related punch list items. On January 20, 2026, DEP issued their

final project inspection report and Project acceptance/compliance determination. On January 22, 2026, Final Contract Reconciliation Change Order No. 2 in the credit amount of $13,857.48 was executed for GSE and submitted to PENNVEST. WATEK and Mr. Carl recommended payment of GSE's Application for Payment No. 7 in the amount of $5,343.75; GSE's Application for Payment No. 8 in the amount of $18,286.83; GSE's Final Reconciliation Application for Payment No. 9 in the net amount of $0.00; and LBI's Final Application for Payment No. 8 in the amount of $75,967.20. Mr. Carl also reviewed and approved MEMCOR's Final 5% billing for startup of the UF equipment in the amount of $67,650 and TROJAN's Final 10% billing for startup of the UV equipment in the amount of $10,113.80. All these invoices are part of ECTA's January 27, 2026 invoices to be approved for payment. ECTA's pre-final request for reimbursement was submitted to PENNVEST on January 26, 2026 in the amount of $288,524.16.

MASTER METER 3G REGISTERS/NEPTUNE METERS: As of January 23, 2026, 562 new Neptune meters have been installed. During the January 2, 2026 quarterly meter readings, it was discovered that another 162 meter registers have stopped transmitting the readings. Letters will be sent to those affected customers to schedule their meter replacement.

GRANT APPLICATIONS: ECTA submitted a $550,385.00 SRBC 2026 Consumptive Use Mitigation Grant application on January 27, 2026 to be used for a Systemwide Water Meter Replacement Project. Determination is not expected until April 2026. ECTA also awaits the determination of the grant application submitted to the Commonwealth Financing Authority on November 25, 2025 for a $1,000,000.00 grant also to be used for a Systemwide Water Meter Replacement Project.

2026 CONSULTANTS' RATES: Hourly rate schedules for 2026 from CDM Smith, Keystone Engineering Group Inc, WATEK Engineering Corporation, Entech Engineering Inc, HRG Inc, and Salzmann Hughes, PC were again presented to the Board. Mr. Carl requested the Board's approval to continue to utilize these consultants on an as-needed basis.

- Richard Shober made a motion to accept the 2026 billing rates/schedules as submitted by CDM Smith, Keystone Engineering Group Inc., WATEK Engineering Corporation, Entech Engineering Inc, HRG, Inc., and Salzmann Hughes, P.C. and to continue to utilize these professional consultants on an as-needed basis; seconded by Bradford Fichthorn; and carried unanimously.

2025 AUDIT: Brown Plus is scheduled to start their on-site preliminary audit work on January 28, 2026.

PLGIT INVESTMENTS: On January 22, 2026, ECTA conducted their quarterly review meeting with PLGIT representative Matt Conlin. ECTA's investments continue to be positioned well.

COCALICO SCHOOL DISTRICT FUEL SHARING CONTRCT: Mr. Carl reviewed, completed and returned the new fuel agreement for 2026/2027. The current agreement ends June 30, 2026, with the new agreement starting July 1, 2026 and ending June 30, 2027. ECTA received the School District's fully executed Contract on January 23, 2026. ECTA completed the estimated fuel quantities spreadsheet and returned it to the School District's Business Manager on January 26, 2026.

ECTA WORK TRUCK: Mr. Carl and ECTA Staff requested the Board's permission to proceed with the purchase of a new truck to replace Truck No. 7 (2007 Ford F-250), which was budgeted for in 2023, 2024 and 2025 but never happened as ECTA was trying to prolong its useful life and conserve funds, and was carried over to this years' 2026 budget. New Holland Ford has a 2025 Ford Ranger SuperCrew leftover which fits ECTA's specific needs and capacity requirements. The all-inclusive purchase price of $43,659, which includes COSTARS discounts, is under the budgeted amount of $45,000. ECTA would trade in Truck No. 7 to New Holland Ford which would reduce the cost to $39,659.

- David Lutz made a motion to move forward with the replacement of Truck No. 7 (2007 Ford F-250), the purchase of a new 2025 Ford Ranger SuperCrew from New Holland Ford in the amount of $39,659 and the subsequent trade-in of Truck No. 7; seconded by June Kinback; and carried unanimously.

HAMMER CREEK HOLDINGS LLC (N REAMSTOWN RD & LAUSCH RD): A Certificate of Satisfactory Construction was issued for the construction of the water and sanitary sewer facilities, the Authority's administrative requirements have been satisfactorily completed, and all invoices have been paid. A Water Easement Agreement was prepared and reviewed by Solicitor Dowd. ECTA is holding cash in lieu of a Letter of Credit in the amount of $71,958.70 to secure construction, as well as $2,000.00 in Administrative Escrow. Mr. Carl recommended Board acceptance and execution of the Water Easement Agreement, to begin the project's 18-month warranty period and to reduce the cash held in lieu of a Letter of Credit to $10,857.18, representing 15% of the approved final cost of construction.

- Bradford Fichthorn made a motion to begin on January 27, 2026 the 18-month warranty period for construction of water and sanitary sewer facilities associated with the Hammer Creek Holdings residential subdivision project located at North Reamstown Road and Lausch Road, Denver, PA; to execute the Hammer Creek Holdings LLC Water Easement Agreement; and to reduce the cash held in lieu of a Letter of Credit to $10,857.18, representing 15% of the approved cost of construction, to be held along with the Administrative Escrow until the end of the 18-month warranty period; seconded by June Kinback; and carried unanimously.

ECTA CONSTRUCTION SPECIFICATIONS FOR WATER & SANITARY SEWER SYSTEMS: Entech Engineering and ECTA Staff completed the revisions to the Construction Specifications that were started by CDM Smith in March 2024. Final drafts were submitted to the Water and Sewer Committees for their review on December 8, 2025, and no revision comments were received. Mr. Carl recommended the Board adopt the revised ECTA Specifications for Water System Construction and the ECTA Specifications for Sanitary Sewer System Construction as submitted to the Water and Sewer Committee members on December 8, 2025.

- Richard Shober made a motion to adopt the revised ECTA Specifications for Water System Construction and the ECTA Specifications for Sanitary Sewer System Construction as submitted to the Water and Sewer Committee members on December 8, 2025, seconded by Bradford Fichthorn, and carried unanimously.

OPERATIONS & MAINTENANCE MANAGER'S UPDATE: A complete copy of the update is on file in the ECTA Office. O&M Manager Tyler Pannebecker discussed the following from his update:

ROUTINE SYSTEM MAINTENANCE: All Water and Sanitary Sewer Rights-of-Way have been cleared and overgrowth along driveways and yards have been cleared.

WATER LATERAL REPAIR: A water lateral leak at 1375 Ridge Avenue was repaired by ECTA staff on December 22, 2025.

WATER MAIN REPAIR: A water main break at 13 East Summit Drive was repaired by ECTA staff on January 16, 2026.

WATER ACCOUNTING AND LOSS CONTROL REPORTS: Mr. Pannebecker presented the Water Accounting and Loss Control Reports for October 1, 2025 to December 31, 2025 as well as January 1, 2025 to December 31, 2025. Unaccounted for water was 7.08% in 2025.

ENGINEER'S UPDATE: Entech provided an Engineer's Report giving a general update on the projects they are currently working on.

SOLICITOR'S UPDATE: In addition to her assistance with various development project items, Mr. Carl stated he has also been working with Solicitor Dowd on matters which will be discussed during Executive Session.

INVOICES (see attached): Bills included on the January 27, 2026 ECTA invoice listing were approved for payment on motion by David Lutz, seconded by Bradford Fichthorn, and carried unanimously.

Since there was no further business to come before the Board, Gerald DeBalko made a motion to adjourn the meeting at 7:39 p.m., seconded by June Kinback, and carried unanimously.

EXECUTIVE SESSION: Chairman Weaver called an Executive Session at 7:40 p.m. to discuss personnel and legal matters. At 8:53 p.m., Chairman Weaver adjourned the Executive Session. No action was taken during the Executive Session

Respectfully submitted,

Gerald A. DeBalko
Secretary

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