BOARD MEETING MINUTES
OCTOBER 28, 2025

The regular, monthly meeting of the East Cocalico Township Authority (ECTA) was held on Tuesday, October 28, 2025 at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

Those in attendance were as follows:

Members:	Samuel Weaver, Jr., J. Bradford Fichthorn, Edward Nevling, David Lutz, Richard Shober, and Noah Zimmerman (Absent: Daniel Becker, Gerald DeBalko and June Kinback)
Solicitor:	Absent
Engineer:	Absent
ECTA Staff:	Scott Carl, Sr., Tyler Pannebecker, Lisa Shaw and Jodie Eberly
Visitors:	None

Vice Chairman Samuel Weaver called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

MINUTES: Minutes of the monthly meeting held on September 30, 2025 were approved as presented on motion by Bradford Fichthorn, seconded by Edward Nevling, and carried unanimously.

TREASURER'S REPORT (see attached): Accountant Lisa Shaw reviewed the September 2025 financial reports. The reports were approved as presented subject to audit.

MONTHLY CAPACITY REPORTS (see attached): The September 2025 Monthly Capacity Reports were approved as presented on motion by David Lutz, seconded by Bradford Fichthorn, and carried unanimously.

EXECUTIVE DIRECTOR'S UPDATE: A complete copy of the update is on file in the ECTA Office. Executive Director Scott Carl, Sr. discussed the following from his update:

WELL 10 ABANDONMENT: HRG and Mr. Carl recommended payment of Eichelbergers' invoice for the project in the amount of $7,444.50, which is less than their approved April 24, 2025 proposal amount of $8,074.00. All required abandonment documentation was submitted to DCNR and PADEP on October 9, 2025 to officially close out this project.

MEADOWBROOK AREA WATER & SANITARY SEWER PROJECT: The two outstanding punch list items from September 2025 were completed by AH Moyer and were inspected and approved by ECTA staff. The Water project's one year warranty period ends on October 29, 2025. The Township's Meadowbrook area paving project ended October 3, 2025.

PRIVATE WELLS: ECTA is currently addressing four private well situations.

SOURCE WATER PROTECTION PROGRAM (SWP): The final NFWF Grant project closeout meeting and site walkthrough was held on October 7, 2025. A thirty-day extension to October 30, 2025, was granted by NFWF to allow for completion and submission of the final report. A key highlight in the report is a 30,000-pound reduction in fertilizer/nitrogen usage across the nine farms that volunteered to be part of the program, with a cost savings to the farmers of approximately $22,000.00. ECTA will continue to seek out additional SWP grant opportunities.

ECTA EMPLOYEE ANNIVERSARIES: Jodie Eberly (17 years), Jeremy Weinhold (10 years) and Cody Schott (2 years).

WELL F/WABASH RETENTION BASIN SINKHOLE: Mr. Carl continues communications, file searches and legal document reviews with ECTA's special counsel Salzmann Hughes regarding this ongoing legal issue.

WATER TREATMENT FACILITY GROUNDWATER UNDER DIRECT INFLUENCE OF SURFACE WATER (GUDI) UPGRADE PROJECT: On October 3, 2025, ECTA received the funds from Request for Reimbursement No. 3 in the amount of $111,563.93. Extensive start up, testing, programming and SCADA & Controls efforts have been ongoing. Construction Progress Meeting No. 8 and a Construction Status/Final Inspection Coordination Meeting with DEP were held on October 8, 2025. Final plumbing, mechanical and electrical inspections have been completed and were approved by Technicon. DEP Operational Permit inspection is scheduled for October 30, 2025. WATEK and Mr. Carl recommended payment of Garden Spot Electric's Application for Payment No. 5 in the amount of $47,452.50 and LB Industries' Application for Payment No. 5 in the amount of $56,430.00. They are part of ECTA's October 28, 2025 invoices to be approved for payment.

MASTER METER 3G REGISTERS/NEPTUNE METERS: As of October 22, 2025, 405 new Neptune meters have been installed.

GRANT APPLICATION: ECTA is preparing an application for a grant in the amount of $1,000,000.00 from the Pennsylvania Department of Community and Economic Development (PA DCED)'s Statewide Local Share Account program for a Systemwide Water Meter Replacement Project. The Board was presented with a Resolution requesting the grant from the Commonwealth Financing Authority.

- Richard Shober made a motion to adopt Resolution No. 2025-10-28-01 to apply for a $1,000,000.00 grant from the Commonwealth Financing Authority for a Systemwide Water Meter Replacement Project to be used for the remaining Neptune water meter upgrade costs, professional installation, and Advanced Metering Infrastructure (AMI) for remote cellular reading capability; seconded by Bradford Fichthorn; and carried unanimously.

SECTION 125 PREMIUM ONLY PLAN: A Resolution and Adoption Agreement were presented to the Board to re-adopt the Section 125 Premium Only Plan which allows ECTA employees to have their health insurance payroll deductions paid with pre-tax dollars.

- Noah Zimmerman made a motion to approve and execute Resolution No. 2025-10-28-02 and Adoption Agreement accepting the East Cocalico Township Authority's Section 125 Premium Only Plan for the time period of January 1, 2026 to December 31, 2026; seconded by Bradford Fichthorn; and carried unanimously.

HEALTH INSURANCE: ECTA's group health insurance plan, which is purchased through the Intergovernmental Insurance Cooperative (IIC) administered by Benecon, is with Highmark Blue Shield. As a result of medical claims during 2024 and higher claims in the first six months of 2025, ECTA's overall premium for 2026 will increase 19.0% or about $39,492.00 more than the total premiums in 2025. ECTA's total reimbursement for the 2024 plan year was $35,357.00.

PLGIT INVESTMENTS: On October 23, 2025, ECTA conducted their quarterly review meeting with PLGIT representative Matt Conlin. ECTA's investments continue to be positioned well.

STAUFFER REPAIR (156 E CHURCH ST): A Short Form Developer's Agreement and $15,000.00 Administrative Escrow was submitted by Floyd Stauffer for Stauffer Repair located at 156 East Church

Street, Stevens. These items are for a commercial project involving the construction of new water and sanitary sewer laterals to the existing equipment repair business.

- Noah Zimmerman made a motion to accept and execute the Short Form Developer's Agreement from Floyd Stauffer for his property located at 156 East Church Street, Stevens, PA for a commercial water and sanitary sewer project involving the construction of new water and sanitary sewer laterals to connect Stauffer Repair to ECTA's water and sanitary sewer systems in East Church Street; seconded by David Lutz; and carried unanimously.

CROSSFIRE YOUTH MINISTRIES (514 WABASH RD): ECTA has completed its evaluation of the non-residential water and sanitary sewer project for Crossfire Youth Ministries located at 514 Wabash Road, Ephrata, PA. All ECTA administrative requirements have been met, and all invoices have been paid. Mr. Carl requested the Board's approval to close this project and to return the $2,000.00 Administrative Escrow.

- Richard Shober made a motion to close as of October 28, 2025, the non-residential water and sanitary sewer project for Crossfire Youth Ministries located at 514 Wabash Road, Ephrata, PA and to return the $2,000.00 Administrative Escrow; seconded by Noah Zimmerman; and carried unanimously.

INGHAM'S POWDER COATING (22 INDUSTRIAL WAY): ECTA and Entech Engineering have completed the evaluation of the non-residential water project by KBKK Real Estate for the fire sprinkler modification at Ingham's Powder Coating located at 22 Industrial Way, Denver, PA. The fire sprinkler system design and calculations comply with ECTA's specifications for water system design. All ECTA administrative requirements have been met, and all invoices have been paid. Mr. Carl requested the Board's approval to close this project and to return the $5,000.00 Administrative Escrow.

- Bradford Fichthorn made a motion to close as of October 28, 2025, the non-residential water project for the Ingham's Powder Coating fire sprinkler modification project located at 22 Industrial Way, Denver, PA and to return the $5,000.00 Administrative Escrow; seconded by David Lutz; and carried unanimously.

REAMSTOWN ELEMENTARY SCHOOL (44 S REAMSTOWN RD): ECTA's administrative requirements for the Reamstown Elementary School water lateral upsize project located at 44 South Reamstown Road, Stevens, PA have been satisfactorily completed. The new lateral was inspected and approved by ECTA, and all invoices have been paid. Mr. Carl requested the Board's approval to begin this project's 18-month warranty period and to reduce their cash in lieu of a Letter of Credit from $7,879.29 to $1,074.54, representing 15% of the approved cost of construction, to be held along with the Administrative Escrow until the end of the 18-month warranty.

- Bradford Fichthorn made a motion to begin on October 28, 2025, the 18-month warranty period for the Reamstown Elementary School water lateral project located at 44 South Reamstown Road, Stevens, PA, and to reduce their cash in lieu of Letter of Credit from $7,879.29 to $1,074.54, representing 15% of the approved cost of construction, to be held along with the Administrative Escrow until the end of the 18-month warranty period; seconded by Noah Zimmerman; and carried unanimously.

OPERATIONS & MAINTENANCE MANAGER'S UPDATE: A complete copy of the update is on file in the ECTA Office. O&M Manager Tyler Pannebecker discussed the following from his update:

WATER ACCOUNTING AND LOSS CONTROL REPORTS: Mr. Pannebecker presented the Water Accounting and Loss Control Reports for July 1, 2025 to September 30, 2025 as well as October 1, 2024 to September 30, 2025.

ENGINEER'S UPDATE: Entech provided an Engineer's Report giving a general update on the projects they are currently working on.

SOLICITOR'S UPDATE: Solicitor Lucy Dowd did not attend the meeting. Mr. Carl stated he has been working with Solicitor Dowd on matters which will be discussed during Executive Session.

INVOICES (see attached): Bills included on the October 28, 2025 ECTA invoice listing were approved for payment on motion by Noah Zimmerman, seconded by Richard Shober, and carried unanimously.

Since there was no further business to come before the Board, Bradford Fichthorn made a motion to adjourn the meeting at 7:33 p.m., seconded by Edward Nevling, and carried unanimously.

EXECUTIVE SESSION: Vice Chairman Samuel Weaver called an Executive Session at 7:34 p.m. to discuss current legal matters. At 8:25 p.m., Vice Chairman Weaver adjourned the Executive Session. No action was taken during the Executive Session.

Respectfully submitted,

J. Bradford Fichthorn
Assistant Secretary

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