EAST COCALICO WATER & SEWER TOWNSHIP AUTHORITY

BOARD MEETING MINUTES
MAY 26, 2026

The regular, monthly meeting of the East Cocalico Township Authority (ECTA) was held on Tuesday, May 26, 2026 at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

Those in attendance were as follows:

Members:	Samuel Weaver, Jr., Richard Shober, Gerald DeBalko, Edward Nevling, David Lutz, June Kinback and Brian Roth (Absent: J. Bradford Fichthorn and Noah Zimmerman)
Solicitor:	Absent
Engineer:	Absent
ECTA Staff:	Scott Carl, Sr., Michael Galley, Tyler Pannebecker, Lisa Shaw and Jodie Eberly
Visitors:	None

Chairman Samuel Weaver called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

MINUTES: Minutes of the monthly meeting held on April 28, 2026 were approved as presented on motion by June Kinback, seconded by David Lutz, and carried unanimously.

TREASURER'S REPORT (see attached): Accountant Lisa Shaw reviewed the April 2026 financial reports. The reports were approved as presented subject to audit.

MONTHLY CAPACITY REPORTS (see attached): The April 2026 Monthly Capacity Reports were approved as presented on motion by Richard Shober, seconded by Gerald DeBalko, and carried unanimously.

EXECUTIVE DIRECTOR'S UPDATE: A complete copy of the update is on file in the ECTA Office. Executive Director Scott Carl, Sr. discussed the following from his update:

PRIVATE WELLS: ECTA is currently addressing four private well situations, with 23 being resolved/ eliminated since the end of 2024.

SOURCE WATER PROTECTION PROGRAM (SWP): ECTA awaits determination of its grant application submitted to NFWF on April 2, 2026.

WELL F/WABASH RETENTION BASIN SINKHOLE: Mr. Carl continues legal coordination discussions, file searches, legal document reviews and meetings with ECTA's special counsel Salzmann Hughes and the expert witness regarding this ongoing legal issue.

WELL F REHABILATION: CS Garber's Terms & Conditions were finalized, and a final proposal was received. The Stevens Pump Station was restored to full operation, and wastewater flow approvals were received from Ephrata Borough. Executive Director Carl executed the CS Garber proposal in the amount of $85,693.00 and issued their Notice to Proceed on May 15, 2026. Project logistics are now underway.

NEW WELL SITE: Mr. Carl executed the HRG Well Sighting Proposal dated April 22, 2026 in the amount of $11,000.00 and issued a Notice to Proceed on April 29, 2026. Phase 1 ($3,000.00) was completed with HRG's submission of their final Well Siting Report identifying the locations and pros and cons of six potential test well locations. The next step is to contact property owners of the top-ranked sites.

WATER TREATMENT FACILITY GROUNDWATER UNDER DIRECT INFLUENCE OF SURFACE WATER (GUDI) UPGRADE PROJECT: The Well F GUDI Upgrade project has been completed. ECTA staff, with support from WATEK Engineering, completed the installation of new NF membrane cartridges on April 29, 2026, resulting in immediate water quality improvements, increased process efficiencies and reduced wastewater flows to Ephrata. The removed NF membrane cartridges and empty chemical drums were sent to Zwicky Processing & Recycling for processing into alternative fuel, establishing a long-term recycling outlet.

MASTER METER 3G REGISTERS/NEPTUNE METERS: As of May 21, 2026, 785 new 5/8x3/4" and 1" Neptune meters have been installed by ECTA staff.

GRANT APPLICATIONS: ECTA was notified that its application for the $550,385.00 SRBC 2026 Consumptive Use Mitigation Grant was not selected for funding. ECTA still awaits determination of its $1,000,000.00 Commonwealth Financing Authority Grant application for a Systemwide Water Meter Replacement Project.

2025 AUDIT: Brown Plus continues their offsite work and communications with Staff. A draft audit review meeting will be scheduled in the near future.

ADAMSTOWN BOROUGH EMERGENCY WATER INTERCONNECT: ECTA is awaiting the draft Emergency Interconnection Agreement from Adamstown Borough.

ECTA CONSTRUCTION SPECIFICATIONS FOR WATER & SANITARY SEWER SYSTEMS: Based on the Township Engineer's communications with PA's Department of Labor & Industry (L&I) and ECTA, it was understood that the adoption of specifications that are not building code requirements do not need to go through the UCC 503 process. Because of this, Solicitor Dowd confirmed with the Township that ECTA will adopt its revised Construction Specifications via ECTA Resolution and an Ordinance by the Township is no longer required. The Township Solicitor acknowledged this change in procedure. Solicitor Dowd prepared Resolution No. 2026-05-26-01 adopting the amended Construction Specifications and it was presented to the Board for approval.

- Gerald DeBalko made a motion to adopt and execute Resolution No. 2026-05-26-01 Amending the Specifications for Water System Construction and Specifications for Sanitary Sewer System Construction of East Cocalico Township Authority, seconded by Richard Shober, and carried unanimously.

PFAS CONTAMINATION LAWSUIT: ECTA received a fully executed Retainer Agreement from Napoli Shkolnik PLLC for the National Rural Water Association PFAS Contamination Lawsuit. Mr. Galley is working on compiling the required documents for filing the claim.

ECTA'S COMPREHENSIVE INSURANCE PACKAGE: ECTA is working through the renewal process with The Glatfelter Agency (TGA). ECTA is awaiting TGA's submission of the final cost proposal.

DISPOSAL OF RECORDS: Executive Director Carl presented the Board with a Resolution authorizing the destruction of ECTA records following the retention and disposition schedules in the Municipal Records Manual approved on December 16, 2008, and amended March 28, 2019.

- June Kinback made a motion to adopt and execute Resolution No. 2026-05-26-02 authorizing disposal of Authority records as set forth in the Municipal Records Manual approved on December 16, 2008, and amended March 28, 2019; seconded by Brian Roth; and carried unanimously.

REINHOLDS PROPERTIES LP (955 STONE HILL ROAD): An Administrative Escrow Agreement for Miscellaneous Projects and administrative escrow was received from Reinholds Properties, LP for their property at 955 Stone Hill Road, Denver. The applicant is proposing an expansion of the existing Sturdy Built facility located at 260 South Muddy Creek Road, Denver, and annexation of the adjacent property. Acceptance of this Agreement will allow this non-residential project to move forward with ECTA.

- David Lutz made a motion to accept and execute the Administrative Escrow Agreement for Miscellaneous Projects with Reinholds Properties, LP for a non-residential property modification project at Sturdy Built located at 260 South Muddy Creek Road and 955 Stone Hill Road, Denver, involving the expansion of the existing building, modification to its facilities and annexation of the adjacent property; seconded by Gerald DeBalko; and carried unanimously.

LEIBOLT (303 WEST SWARTZVILLE ROAD): An Administrative Escrow Agreement for Miscellaneous Projects and administrative escrow was received from Sandra Leibolt for her property at 303 West Swartzville Road, Reinholds for the construction of a privately-owned sanitary sewer service line to a new residential dwelling. Acceptance of this Agreement will allow this residential project to move forward with ECTA.

- Gerald DeBalko made a motion to accept and execute the Administrative Escrow Agreement for Miscellaneous Projects with Sandra Leibolt for a residential sanitary sewer project at 303 West Swartzville Road, Reinholds, involving construction of a private sanitary sewer service line to a new residential dwelling; seconded by June Kinback; and carried unanimously.

BEILER PROPERTIES (NORTH LINE ROAD): ECTA's administrative requirements have been satisfactorily completed, all invoices have been paid and final Easement Agreements have been reviewed and approved by ECTA. Executive Director Carl requested the Board's approval to begin this project's 18-month warranty period; to reduce the cash held in lieu of a Letter of Credit to $7,838.90, representing 15% of the approved final cost of construction; and to accept and execute the Sewer Easement Agreements for 160 and 180 North Line Road.

- Richard Shober made a motion to begin on May 26, 2026, the 18-month warranty period for the construction of water and sanitary sewer facilities associated with the Elmer Beiler Properties residential subdivision project located on North Line Road, Stevens; to execute the Sewer Easement Agreements for 160 and 180 North Line Road; and to reduce the cash held in lieu of a Letter of Credit to $7,838.90, representing 15% of the approved cost of construction, to be held along with the Administrative Escrow until the end of the 18-month warranty period; seconded by June Kinback; and carried unanimously.

STONE GATE (UNITS LLC): The 18-month warranty period for the Units, LLC residential water and sanitary sewer project in Stevens, known as Stone Gate, was set to expire on July 31, 2024; however, multiple construction and administrative deficiencies requiring resolution remained outstanding. All ECTA inspections and administrative requirements have now been satisfactorily completed, and all invoices have been paid. Executive Director Carl requested the Board's approval to end this project's 18-month warranty period, to release their Letter of Credit in the amount of $53,077.05 and return the remaining $10,000.00 Administrative Escrow.

- June Kinback made a motion to end on May 26, 2026, the 18-month warranty period for the Units, LLC residential water and sanitary sewer project in Stevens, known as Stone Gate, and to release the Letter of Credit in the amount of $53,077.05 and return the remaining $10,000.00 Administrative Escrow; seconded by Gerald DeBalko; and carried unanimously.

425 SOUTH MUDDY CREEK ROAD WAREHOUSE (CATALYST): The 18-month warranty period for the Catalyst non-residential water and sanitary sewer project located at 425 South Muddy Creek Road,

Denver, is set to expire May 26, 2026. All ECTA inspections were satisfactorily completed, and all invoices have been paid. Mr. Carl requested the Board's approval to end this project's 18-month warranty period, to release their cash in lieu of a Letter of Credit in the amount of $7,726.01 and return the remaining $15,000.00 Administrative Escrow.

- David Lutz made a motion to end on May 26, 2026, the 18-month warranty period for the Catalyst non-residential water and sanitary sewer project located at 425 South Muddy Creek Road, Denver, and to release their cash in lieu of a Letter of Credit in the amount of $7,726.01 and return the remaining $15,000.00 Administrative Escrow; seconded by Edward Nevling; and carried unanimously.

PERSONNEL COMMITTEE MEETING: A Personnel Committee meeting was held on May 26, 2026, at 6:40 p.m. to discuss ongoing personnel-related topics.

OPERATIONS & MAINTENANCE MANAGER'S UPDATE: A complete copy of the update is on file in the ECTA Office. O&M Manager Tyler Pannebecker had nothing to add to his update.

ENGINEER'S UPDATE: Entech provided an Engineer's Report giving a general update on the projects they are currently working on.

SOLICITOR'S UPDATE: Mr. Carl stated Solicitor Dowd continues to provide general legal support to ECTA, and he is working with her on specific matters which will be discussed during Executive Session.

INVOICES (see attached): Bills included on the May 26, 2026 ECTA invoice listing were approved for payment on motion by June Kinback, seconded by David Lutz, and carried unanimously.

NEW BUSINESS:

DATA CENTERS: A general discussion was held on data center water usage and the impact it could have on ECTA's water supply. Executive Director Carl said he has been in communication with the Township, and ECTA has received and reviewed a copy of the Township's draft Ordinance regarding Data Centers. ECTA Staff will be providing review comments to the Township.

Since there was no further business to come before the Board, Gerald DeBalko made a motion to adjourn the meeting at 7:43 p.m., seconded by Briant Roth, and carried unanimously.

EXECUTIVE SESSION: Chairman Weaver called an Executive Session at 7:44 p.m. to discuss personnel and legal matters. At 8:05 p.m., Chairman Weaver adjourned the Executive Session. No action was taken during the Executive Session.

Respectfully submitted,

Gerald A. DeBalko
Secretary

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