BOARD MEETING MINUTES
MAY 27, 2025

The regular, monthly meeting of the East Cocalico Township Authority (ECTA) was held on Tuesday, May 27, 2025 at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

Those in attendance were as follows:

Members:	Daniel Becker, Samuel Weaver, J. Bradford Fichthorn, Edward Nevling, David Lutz, Richard Shober and Noah Zimmerman (Absent: Gerald DeBalko and June Kinback)
Solicitor:	Absent
Engineer:	Absent
ECTA Staff:	Scott Carl, Sr., Michael Galley, Tyler Pannebecker, Lisa Shaw and Jodie Eberly
Visitors:	Benjamin Ried, Mette Evans & Woodside

Chairman Daniel Becker called the meeting to order at 7:00 p.m.

MINUTES: Minutes of the monthly meeting held on April 29, 2025 were approved as presented on motion by David Lutz, seconded by Samuel Weaver, and carried unanimously.

RECOGNITION OF VISITORS/PUBLIC COMMENT:

PENNVEST LOAN FOR WATER TREATMENT FACILITY GUDI UPGRADE PROJECT): ECTA's Bond Counsel, Benjamin Ried with Mette, Evans & Woodside, presented the Board with two Resolutions regarding the PENNVEST water loan for the Water Treatment Facility GUDI Upgrade project, along with engagement letters for Bond Counsel Services and Solicitor Services for their required loan closing/ project work. Mr. Ried was present to answer any questions the Board had regarding the Resolutions, engagement letters or PENNVEST process.

- J. Bradford Fichthorn made a motion to adopt ECTA Resolution No. 2025-05-27-01 authorizing the issuance of a water revenue note to PENNVEST in the not-to-exceed principal amount of $3,000,000 for the Water Treatment Facility GUDI Upgrade project, seconded by Samuel Weaver, and carried unanimously.
- Samuel Weaver made a motion to adopt ECTA Resolution No. 2025-05-27-02 ratifying the establishment of Water rates to ensure that the Water System revenues are sufficient to pay the debt service due on the 2025 PENNVEST Loan, seconded by Richard Shober, and carried unanimously.
- David Lutz made a motion to approve the Bond Counsel Services Letter and Solicitor Services Letter for the 2025 PENNVEST Water Treatment Facility GUDI Upgrade project loan, seconded by Samuel Weaver, and carried unanimously.

TREASURER'S REPORT (see attached): Accountant Lisa Shaw reviewed the April 2025 financial reports. The reports were approved as presented subject to audit.

MONTHLY CAPACITY REPORTS (see attached): The April 2025 Monthly Capacity Reports were approved as presented on motion by J. Bradford Fichthorn, seconded by Noah Zimmerman, and carried unanimously.

EXECUTIVE DIRECTOR'S UPDATE: A complete copy of the update is on file in the ECTA Office. Executive Director Scott Carl, Sr. discussed the following from his update:

WELL 10 ABANDONMENT: The DEP permit application and modules were completed, and they were submitted to DEP on May 20, 2025. Once ECTA receives DEP's construction permit, the well abandonment work can begin.

MEADOWBROOK AREA WATER & SANITARY SEWER PROJECT: ECTA staff and CDM Smith continue to work on finalizing the as-built drawings. AH Moyer is expected to be on site June 2, 2025 to start working on the final punch list items.

WELL F/WABASH RETENTION BASIN SINKHOLE: Mr. Carl continues to communicate with ECTA's special counsel Salzmann Hughes regarding this ongoing legal issue.

WELL F GROUNDWATER UNDER DIRECT INFLUENCE OF SURFACE WATER (GUDI) PROJECT: Electrical contract work has continued, and the roof and block wall repairs began on May 5, 2025. Construction Progress Meeting No. 3 and PENNVEST Pre-closing Meeting No. 1 were both held on May 14, 2025. WATEK and Mr. Carl recommended payment of Garden Spot Electric's Application for Payment No. 2 in the amount of $25,875.00. It is part of ECTA's May 27, 2025 invoices to be approved for payment. After thorough review, WATEK and Mr. Carl recommended proceeding with the Keystone Engineering Group, Inc. proposal dated May 27, 2025 for SCADA & Controls Integration and Engineering support for the Not-to-Exceed Time & Materials amount of $105,995. The proposal was presented to the Board for their approval.

- J. Bradford Fichthorn made a motion to approve and allow the Executive Director to execute the Keystone Engineering Group, Inc. proposal dated May 27, 2025, for SCADA & Controls Integration and Engineering support for the Water Treatment Facility GUDI Upgrade for the Not-to-Exceed Time & Materials amount of $105,995; seconded by David Lutz; and carried unanimously.

WATER TREATMENT PLANT (WTP) NANO FILTRATION: ECTA received a replacement shipment for the one box of materials that was noted as "damaged" upon receipt. As a result, Mr. Carl recommended payment of the previously held Riordan Materials' April 28, 2025 COSTARS Invoice No. 2 in the amount of $58,827.60 (90% of total upon delivery). It is part of ECTA's May 27, 2025 invoices to be approved for payment.

ENTECH ENGINEERING: Entech provided an Engineer's Report giving a general update on the projects they are currently working on.

WATER TREATMENT PLANT ROOF LEAK: Repair work started on May 5, 2025 and is expected to be completed by May 30, 2025.

MASTER METER 3G REGISTERS/NEPTUNE METERS: As of May 19, 2025, 206 new Neptune meters have been installed.

COCALICO SCHOOL DISTRICT FUEL SHARING CONTRACT: ECTA received the School District's "fully executed" Contract on May 12, 2025. The current agreement ($2.39/gallon) will end June 30, 2025. The new agreement ($1.9040/gallon) will start July 1, 2025 and end June 30, 2026.

2024 AUDIT: Brown Plus continues their offsite work and communications with staff. The "Single Audit" requirement this year (due to ARPA funds received for the Meadowbrook project and Federal

funds received for the Kurtz Road project through PENNVEST) has added additional work to the normal audit process. Brown Plus is expected to have the final audit report submitted for Board review before the June 30, 2025 deadline.

PERSONNEL COMMITTEE/OPERATOR TRAINEE POSITION: A Personnel Committee meeting was held before the Board meeting on May 27, 2025 for the Committee to meet with ECTA's new employee, Christopher Bell, who will be starting on June 9, 2025.

GEOSERVICES/HRG: Peter Robelin, owner of GeoServices, Inc., retired and sold the firm to Herbert Rowland & Grubic, Inc. (HRG, Harrisburg). The remaining hydro/geo staff from GeoServices have moved on to HRG effective May 5, 2025. HRG's 2025 Billing Rate Schedule was presented to the Board, and Mr. Carl requested the Board's approval to utilize HRG on an as-needed basis.

- Richard Shober made a motion to accept the 2025 Billing Rate Schedule as submitted by Herbert Rowland & Grubic, Inc. (HRG, Harrisburg) and to allow the Executive Director to utilize this professional consultant on an as-needed basis; seconded by Edward Nevling; and carried unanimously.

MUNICIBID – AUTHORITY WORK TRUCK: The Municibid online auction for ECTA's 2008 Ford F-350 work truck (Truck 8) began on May 5, 2025 and ended on May 16, 2025, with a winning bid of $6,000.00. The truck's title has been transferred.

PATRIOT HOME BUILDERS (27 & 29 LAUSCH ROAD): An Administrative Escrow Agreement for Miscellaneous Projects and $2,000.00 administrative escrow was submitted by Patriot One Builders for the construction of the privately-owned water and sanitary sewer service lines to the two newly subdivided properties from 25 Lausch Road (formerly 251 North Reamstown Road). Hammer Creek Holdings is constructing the water and sanitary sewer mains. Acceptance of this Agreement will allow this Residential project to move forward with ECTA.

- Noah Zimmerman made a motion to accept and execute the Administrative Escrow Agreement for Miscellaneous Projects from Patriot One Builders for its two properties at 27 & 29 Lausch Road, for a multi-residential water and sanitary sewer project involving the proposed construction of the privately-owned water and sanitary sewer service lines; seconded by Samuel Weaver; and carried unanimously.

OPERATIONS & MAINTENANCE MANAGER'S UPDATE: A complete copy of the update is on file in the ECTA Office. O&M Manager Tyler Pannebecker discussed the following from his update:

WELL WATER LEVELS: Levels generally increased in April 2025.

ENGINEER'S UPDATE: Engineer Adam Smith did not attend the meeting. Mr. Carl stated there was no update submitted and had nothing to report on other than what was already discussed during his Executive Director's update.

SOLICITOR'S UPDATE: Solicitor Lucy Dowd did not attend the meeting. Mr. Carl stated he has been working with Solicitor Dowd on miscellaneous matters, which will be discussed during Executive Session.

INVOICES (see attached): Bills included on the May 27, 2025 ECTA invoice listing were approved for payment on motion by J. Bradford Fichthorn, seconded by Samuel Weaver, and carried unanimously.

Since there was no further business to come before the Board, J. Bradford Fichthorn made a motion to adjourn the meeting at 7:36 p.m., seconded by Edward Nevling, and carried unanimously.

EXECUTIVE SESSION: Chairman Becker called an Executive Session at 7:37 p.m. to discuss current and potential legal matters and personnel matters. At 7:55 p.m., Chairman Becker adjourned the Executive Session. No action was taken during the Executive Session.

Respectfully submitted,

J. Bradford Fichthorn
Assistant Secretary

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