BOARD MEETING MINUTES
AUGUST 27, 2024

The regular, monthly meeting of the East Cocalico Township Authority (ECTA) was held on Tuesday, August 27, 2024 at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

Those in attendance were as follows:

Members:	Gerald DeBalko, Edward Nevling, J. Bradford Fichthorn, David Lutz, Richard Shober and June Kinback (Absent: Daniel Becker, Samuel Weaver, and Noah Zimmerman)
Solicitor:	Absent
Engineer:	Absent
ECTA Staff:	Scott Carl, Sr., Tyler Pannebecker, Lisa Shaw and Jodie Eberly
Visitors:	None

Secretary Gerald DeBalko called the meeting to order at 7:00 p.m.

MINUTES: Minutes of the monthly meeting held on July 30, 2024 were approved as presented on motion by J. Bradford Fichthorn, seconded by David Lutz, and carried unanimously.

TREASURER'S REPORT (see attached): Accountant Lisa Shaw reviewed the July 2024 financial reports. The reports were approved as presented subject to audit.

MONTHLY CAPACITY REPORTS (see attached): The July 2024 Monthly Capacity Reports were approved as presented on motion by Richard Shober, seconded by David Lutz, and carried unanimously.

EXECUTIVE DIRECTOR'S UPDATE: A complete copy of the update is on file in the ECTA Office. Executive Director Scott Carl, Sr. discussed the following from his update:

WELL 10 (DENVER ROAD) TRICHLOROETHYLENE (TCE) TREATMENT PROJECT: With DEP's confirmation that no further action was required, Well 10 was returned to operation on July 31, 2024. The next quarterly sampling will occur in October 2024.

WELLS 4 & 12 ABANDONMENT: At the Board's request, Mr. Carl and GeoServices re-evaluated the abandonment process of Wells 4 & 12, located at 2070 Kramer Mill Road, and have concluded that the abandonment vs. rehabilitation remains the best decision and there are no other viable sources to pursue on the property. Mr. Carl will proceed with 1) conveying the Well 12 lot back to the Zimmerman's; 2) the extinguishment of two existing Easement Agreements on the property; and 3) obtaining a new Water Easement through the property. Discussion was held on Lester Zimmerman's request to drill a private well in the future.

- Richard Shober made a motion to abide by the Rates, Rules and Regulations of the East Cocalico Township Authority Water System and deny Lester Zimmerman's request to drill a private well on his property at 2070 Kramer Mill Road; seconded by J. Bradford Fichthorn; and carried unanimously.

MEADOWBROOK AREA WATER & SANITARY SEWER PROJECT: Construction Progress Meeting No. 13 was held on August 20, 2024. The sewer main installation portion of the overall construction contract is 100% complete, and the water main installation portion is estimated at 96% complete. CIPP lining work is estimated at 52% complete. ECTA continues to update the status of the project on the website, and every customer complaint/comment continues to be addressed. CDM Smith

and Mr. Carl recommend payment of AH Moyer's Application for Payment No. 14 (Water Project) in the amount of $163,402.00 and Application for Payment No. 14 (Sewer Project) in the amount of $149,366.77. They are part of ECTA's August 27, 2024 invoices to be paid for approval at tonight's meeting.

STEVENS ROAD PENNDOT BRIDGE REPLACEMENT/WATER MAIN RELOCATION: CDM Smith's final as-built drawings remain outstanding. PennDOT's final reconciliation has been received and is under review by Mr. Carl and CDM Smith. The final project cost is $319,890.39, so ECTA's 25% share amount will be $79,472.60 (budgeted at $75,000). Mr. Carl will present a recommendation to approve at the next meeting.

STEVENS PUMPING STATION EXPANSION: CDM Smith's as-built drawings remain outstanding.

RE-PERMITTING WELL 2A: A final addendum submission was issued to SRBC on August 21, 2024, requesting a limit of 0.100 MGD 30-day average withdrawal and 130 GPM instantaneous maximum flow rate.

WICU PROPOSED KALAS WAREHOUSE EXPANSION & INDUSTRIAL WAY/KURTZ ROAD WATER LINE LOOP: This project's submission remains on hold with ECTA until the private well and related issues are resolved.

SOURCE WATER PROTECTION PROGRAM (SWP): Another farmer was added to the enrolled participants of ECTA's SWP agricultural outreach project, bringing the total to nine. ECTA requested a one-year extension to September 2025 on the NFWF Grant.

PENNVEST FUNDING (MEADOWBROOK): ECTA submitted Request for Reimbursement No. 8 for Water in the amount of $0.00 (due to expenditure of ARPA grant funds as required by PENNVEST) and No. 8 for Sewer in the amount of $269,612.55. These Requests were approved by PENNVEST, and reimbursements totaling $269,612.55 were received on August 19, 2024.

KURTZ ROAD WATER MAIN REPLACEMENT PROJECT: Final paving restoration was completed on August 21, 2024. The "final" punch list of four closeout items remains outstanding.

ECTA EMPLOYEE ANNIVERSARIES: Lisa Shaw – 9 years on August 10, 2024.

PENNVEST PROGRAMMATIC FUNDING (KURTZ ROAD): ECTA submitted Request for Reimbursement No. 3 in the amount of $164,300.63. The Request was approved by PENNVEST, and reimbursement is expected on September 3, 2024.

WELL F GROUNDWATER UNDER DIRECT INFLUENCE OF SURFACE WATER (GUDI) PROJECT: WATEK completed its 95% design package, and the DEP permit application was submitted on August 16, 2024. The request for a Letter of No Prejudice to PENNVEST is expected to be filed the week of August 26, 2024. Estimated total project cost (i.e. engineering, legal, equipment, construction, interest during construction and contingency) is currently at $3M. Mr. Carl presented the Board with the COSTARS quote for the ultrafiltration membrane equipment package from MEMCOR's manufacturer representative Riordan Materials Corporation in the amount of $1,353,000. Mr. Carl also shared a technical information handout on the membrane system layout and UV disinfection system as well as a physical sample of the membrane filtration module. Mr. Carl and WATEK recommend approval of the quote upon receipt of the Letter of No Prejudice from PENNVEST.

- David Lutz made a motion to allow the Executive Director to move forward with execution of the COSTARS quote from MEMCOR's manufacturer representative Riordan Materials Corporation dated August 20, 2024, in the amount of $1,353,000, upon receipt of the Letter of No Prejudice from PENNVEST; seconded by Edward Nevling; and carried unanimously.

WATER TANK EVALUATIONS (TANK #1, TANK #2 & TANK #3): ECTA staff continue to work on the maintenance/repair items within ECTA's capabilities. Enetch/MBA continue to work on cost estimates to address the remaining maintenance and repair items identified in the evaluations that are beyond ECTA's capabilities.

WATER TANK #4 (PFAUTZ HILL RD): Since Tank #4 was not replaced as planned, Mr. Carl will be looking to obtain a quote to inspect the Tank since it has been almost 10 years since the last inspection, and DEP's Tri-Annual Inspection Report noted the deficiency of not having it inspected in the last five years.

ENTECH ENGINEERING: Entech provided an Engineer's Report giving an update on the projects they are currently working on.

COMMUNITY DEVELOPMENT UPDATE: 55 development/residential/non-residential projects are in the queue, with 26 being actively worked on in some phase of the project, four projects in the pre-warranty phase and nine projects in the warranty phase.

WATER TREATMENT PLANT (WTP) ROOF LEAK: GSM Roofing provided initial budget pricing for the two viable options: $75,000 to $80,000 for the construction of a metal siding façade over top of the existing split-face block wall or $45,000 to $50,000 for the removal and replacement of the lower portion of the split-face block wall system. Per Mr. Carl's review of the options with the Architect, he recommends moving forward with the execution of Aurora Architecture's quote dated August 22, 2024, in the total amount of $9,700, for the architectural services related to the removal and replacement of the lower portion of the split-face block wall system, to be incorporated into the WATEK WTP GUDI project bid package.

- J. Bradford Fichthorn made a motion to allow the Executive Director to move forward with execution of the Aurora Architecture quote dated August 22, 2024 in the total amount of $9,700 for services rendered to date in 2024, services during construction and services related to the preparation of design drawing(s), specs and repair details for removal and replacement of the lower portion of the split-face block wall system for subsequent incorporation into the WATEK WTP GUDI Upgrade Project bid package; seconded by June Kinback; and carried unanimously.

WABASH LANDING PHASE 1: The 18-month warranty period for the Wabash Landing Phase 1 water and sanitary sewer facilities was to expire on August 22, 2023; however, multiple punch list items and deficiencies identified during the sanitary sewer video inspection remained outstanding. Now that all items have been addressed and passed ECTA inspections, Mr. Carl recommends ending the Phase 1 18-month warranty period. The Authority is holding a Maintenance Bond in the amount of $81,768.36 to guarantee construction and maintenance. The Administrative Escrow was previously rolled over to the Wabash Landing Phase 2 project.

- Richard Shober made a motion to end as of August 27, 2024, the 18-month warranty period for the Wabash Landing Phase 1 water and sanitary sewer project and release the Maintenance Bond in the amount of $81,768.36, seconded by Edward Nevling, and carried unanimously.

OPERATIONS & MAINTENANCE MANAGER'S UPDATE: A complete copy of the update is on file in the ECTA Office. O&M Manager Tyler Pannebecker discussed the following:

METER REGISTER REPLACEMENTS: ECTA Operators have started replacing meter registers again due to the batteries within the register prematurely dying. Without battery power, ECTA cannot obtain water meter readings using the radio reading equipment.

ENGINEER'S UPDATE: A complete copy of CDM Smith's update is on file in the ECTA Office. Engineer Adam Smith did not attend the meeting.

MEADOWBROOK AREA WATER & SANITARY SEWER PROJECT: On behalf of Engineer Smith, Mr. Carl presented and explained the breakdown of Change Order No. 3 costs submitted by AH Moyer, Inc. for water-related work in the amount of $8,736.39 and sewer-related work in the amount of $73,557.50. Engineer Smith has reviewed and approved both Water and Sewer Change Order No. 3. After discussion, the Board made the following motion:

- June Kinback made a motion to approve AH Moyer, Inc.'s Meadowbrook Water Change Order No. 3 in the amount of $8,736.39, seconded by J. Bradford Fichthorn, and carried unanimously.
- J. Bradford Fichthorn made a motion to approve AH Moyer, Inc.'s Sewer Change Order No. 3 in the amount of $73,557.50, seconded by June Kinback, and carried unanimously.

SOLICITOR'S UPDATE: Solicitor Lucy Dowd did not attend the meeting, and no update was provided.

INVOICES (see attached): Bills included on the August 27, 2024 ECTA invoice listing were approved for payment on motion by David Lutz, seconded by Edward Nevling, and carried unanimously.

Since there was no further business to come before the Board, David Lutz made a motion to adjourn the meeting at 7:57 p.m., seconded by J. Bradford Fichthorn, and carried unanimously.

Respectfully submitted,

J. Bradford Fichthorn
Assistant Secretary

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