EAST COCALICO WATER & SEWER TOWNSHIP AUTHORITY

BOARD MEETING MINUTES
AUGUST 26, 2025

The regular, monthly meeting of the East Cocalico Township Authority (ECTA) was held on Tuesday, August 26, 2025 at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

Those in attendance were as follows:

Members:	Samuel Weaver, Jr., Gerald DeBalko, J. Bradford Fichthorn, Edward Nevling, David Lutz, Richard Shober, and June Kinback (Absent: Daniel Becker and Noah Zimmerman)
Solicitor:	Absent
Engineer:	Absent
ECTA Staff:	Scott Carl, Sr., Michael Galley, Tyler Pannebecker, Lisa Shaw and Jodie Eberly
Visitors:	None

Vice Chairman Samuel Weaver called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

MINUTES: Minutes of the monthly meeting held on July 29, 2025 were approved as presented on motion by J. Bradford Fichthorn, seconded by Gerald DeBalko, and carried unanimously.

TREASURER'S REPORT (see attached): Accountant Lisa Shaw reviewed the July 2025 financial reports. The reports were approved as presented subject to audit.

MONTHLY CAPACITY REPORTS (see attached): The July 2025 Monthly Capacity Reports were approved as presented on motion by David Lutz, seconded by J. Bradford Fichthorn, and carried unanimously.

EXECUTIVE DIRECTOR'S UPDATE: A complete copy of the update is on file in the ECTA Office. Executive Director Scott Carl, Sr. discussed the following from his update:

WELL 10 ABANDONMENT: DEP's construction permit was received on August 19, 2025, and Eichelbergers is expected to start the abandonment work on September 16, 2025.

MEADOWBROOK AREA WATER & SANITARY SEWER PROJECT: ECTA issued a final punch list to AH Moyer on August 26, 2025, which is expected to be completed by mid-September 2025.

PRIVATE WELLS: ECTA is currently addressing three private well situations. Eight have been resolved/eliminated since Fall 2024.

WICU: An additional sewer lateral that was discovered by ECTA staff was televised on August 21, 2025. ECTA will review the televising report once it is received. ECTA plan approval of WICU's pending warehouse/expansion project will be held until all inspections and reviews are done and required repairs are made.

ECTA EMPLOYEE ANNIVERSARIES: Lisa Shaw (10 years)

WELL F/WABASH RETENTION BASIN SINKHOLE: Mr. Carl continues communications, file searches and legal document reviews with ECTA's special counsel Salzmann Hughes regarding this ongoing legal issue.

WATER TREATMENT FACILITY GROUNDWATER UNDER DIRECT INFLUENCE OF SURFACE WATER (GUDI) UPGRADE PROJECT: Change Order No. 1 for both contracts was finalized and uploaded to PENNVEST for the Change in Project Scope from Federal Davis Bacon wage rates to PA Prevailing wage rates. This approximately $5,000 per contract differential will be covered under the "Allowance" portion of each contract thus not requiring a formal change order and change in contract price. Construction Progress Meeting No. 6 was held on August 6, 2025. On August 20, 2025, ECTA's second Request for Reimbursement was submitted to PENNVEST in the amount of $898,192.90. It has been approved, and ECTA awaits the reimbursement funds. DEP construction progress inspection was held on August 21, 2025. A SCADA & Controls technical planning and coordination meeting was also held on August 21, 2025. WATEK and Mr. Carl recommended payment of Garden Spot Electric's Application for Payment No. 3 in the amount of $21,618.97 and LB Industries Application for Payment No. 3 in the amount of $195,264.00. They are part of ECTA's August 26, 2025 invoices to be approved for payment.

MASTER METER 3G REGISTERS/NEPTUNE METERS: As of August 18, 2025, 375 new Neptune meters have been installed.

LANCASTER COUNTY HAZARD MITIGATION PLAN (HMP): In July 2025, the Lancaster County Emergency Management Division adopted an updated Hazard Mitigation Plan (HMP). ECTA participated in the HMP update by identifying and prioritizing potential hazards that may affect ECTA's system as well as mitigation strategies. Mr. Carl presented a Resolution to the Board adopting the Lancaster County HMP which will allow ECTA to be eligible for FEMA Hazard Mitigation assistance through the County in the event of an unforeseen disaster.

- Richard Shober made a motion to approve Resolution No. 2025-08-26 adopting the 2025 Lancaster County Hazard Mitigation Plan as the official HMP of the ECTA, seconded by J. Bradford Fichthorn, and carried unanimously.

CROSSFIRE YOUTH MINISTRIES (514 WABASH RD): An Administrative Escrow Agreement for Miscellaneous Projects and $2,000.00 administrative escrow was submitted by Cherry Place Properties LP for the proposed extension of their water and sanitary sewer service lines at their property located at 514 Wabash Road, Ephrata, known as Crossfire Youth Ministries. Acceptance of this Agreement will allow this Non-Residential project to move forward with ECTA.

- Gerald DeBalko made a motion to accept and execute the Administrative Escrow Agreement for Miscellaneous Projects for a Non-Residential water and sanitary sewer project with Cherry Place Properties LP for the extension of their water and sanitary sewer service lines at their property located at 514 Wabash Road, Ephrata known as Crossfire Youth Ministries; seconded by J. Bradford Fichthorn; and carried unanimously.

WATER COMMITTEE MEETING/CROSSINGS AT COCALICO: A Water Committee meeting was held on August 26, 2025, before the Board meeting, to discuss the proposed Crossings at Cocalico development. Entech staff attended the meeting to review the modeling scenarios they ran and identified in their Crossings at Cocalico Service Analysis report. In order to provide water service with adequate domestic pressure and fire flow to this proposed development, Entech recommends a new booster pump station (BPS) at ECTA's Tank #2 site, a new 12-inch water main from the proposed BPS to Rt. 272, 12-inch water line upsizing on Rt. 272 extending from the end of the existing 8-inch main, and 12-inch water line upsizing/extension from the Rt. 272/897 intersection, north on Rt. 897 to the Old Homestead development. It was the consensus of the Committee that these new water system infrastructure improvements be designed by and paid by the developer. After discussion at tonight's Board meeting, it was the consensus of the full Board to proceed with this concept.

OPERATIONS & MAINTENANCE MANAGER'S UPDATE: A complete copy of the update is on file in the ECTA Office. O&M Manager Tyler Pannebecker had nothing to add to his update.

ENGINEER'S UPDATE:

ENTECH ENGINEERING: Entech provided an Engineer's Report giving a general update on the projects they are currently working on.

CDM SMITH: Mr. Carl informed the Board that on August 4, 2025, Engineer Adam Smith notified ECTA that he was resigning from CDM Smith, and his last day was August 8, 2025. Any final outstanding action items and/or developer related efforts are expected to be completed by others at CDM Smith by the end of the year or will be transitioned to Entech for completion, whichever is most efficient for ECTA.

SOLICITOR'S UPDATE: Solicitor Lucy Dowd did not attend the meeting. Mr. Carl stated he has been working with Solicitor Dowd on miscellaneous matters which will be discussed during Executive Session.

INVOICES (see attached): Bills included on the August 26, 2025 ECTA invoice listing were approved for payment on motion by J. Bradford Fichthorn, seconded by June Kinback, and carried unanimously.

Since there was no further business to come before the Board, Gerald DeBalko made a motion to adjourn the meeting at 7:35 p.m., seconded by June Kinback, and carried unanimously.

EXECUTIVE SESSION: Vice Chairman Weaver called an Executive Session at 7:36 p.m. to discuss current and potential legal matters. At 7:53 p.m., Vice Chairman Weaver adjourned the Executive Session. No action was taken during the Executive Session.

Respectfully submitted,

Gerald A. DeBalko
Secretary

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