BOARD MEETING MINUTES
JUNE 24, 2025

The regular, monthly meeting of the East Cocalico Township Authority (ECTA) was held on Tuesday, June 24, 2025 at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

Those in attendance were as follows:

Members:	Samuel Weaver, Gerald DeBalko, J. Bradford Fichthorn, Edward Nevling, David Lutz, Richard Shober and Noah Zimmerman (Absent: Daniel Becker and June Kinback)
Solicitor:	Absent
Engineer:	Absent
ECTA Staff:	Scott Carl, Sr., Lisa Shaw and Jodie Eberly
Visitors:	None

Vice Chairman Samuel Weaver called the meeting to order at 7:00 p.m.

MINUTES: Minutes of the monthly meeting held on May 27, 2025 were approved as presented on motion by Gerald DeBalko, seconded by Edward Nevling, and carried unanimously.

TREASURER'S REPORT (see attached): Accountant Lisa Shaw reviewed the May 2025 financial reports. The reports were approved as presented subject to audit.

MONTHLY CAPACITY REPORTS (see attached): The May 2025 Monthly Capacity Reports were approved as presented on motion by David Lutz, seconded by J. Bradford Fichthorn, and carried unanimously.

EXECUTIVE DIRECTOR'S UPDATE: A complete copy of the update is on file in the ECTA Office. Executive Director Scott Carl, Sr. discussed the following from his update:

WELL 10 ABANDONMENT: ECTA is still awaiting DEP's construction permit to begin the well abandonment work. On June 18, 2025, ECTA Staff took preemptive measures and cut and capped the 10" water main at Well 10's entry point of the distribution system. A field report and photo documentation were submitted to DEP and accepted on June 23, 2025.

MEADOWBROOK AREA WATER & SANITARY SEWER PROJECT: ECTA issued a final punch list to AH Moyer on June 11, 2025. The final draft of the As-Built Plans was received from CDM Smith on June 20, 2025, and is under ECTA final review. The Township issued rolled curb replacement letters to some residents in the Meadowbrook area, ahead of their upcoming paving project within the development. A few of those residents have contacted ECTA stating their rolled curbs were damaged by the contractor doing the water/sewer repairs/replacements. Mr. Carl reviewed pre-construction videos, photos and Google Earth imagery and responded to those residents stating their rolled curb issues were there before ECTA's Meadowbrook project even started.

LEAD SERVICE LINE INVENTORY (LSLI): ECTA continues to update the inventory using documented service line materials obtained by ECTA Operators during routine inspections/operations. ECTA's service line inventory identified as unknown has decreased from 81% to 75%.

WELL F/WABASH RETENTION BASIN SINKHOLE: Mr. Carl continues communications with ECTA's special counsel Salzmann Hughes regarding this ongoing legal issue.

WATER TREATMENT FACILITY GROUNDWATER UNDER DIRECT INFLUENCE OF SURFACE WATER (GUDI) UPGRADE PROJECT: The General Contractor mobilized on site June 3, 2025, and has been progressing with equipment pad layouts and construction. The ultrafiltration membrane equipment was delivered on June 5, 2025, and Construction Progress Meeting No. 4 was held on June 11, 2025. PENNVEST Loan Closing occurred on June 18, 2025. WATEK and Mr. Carl recommended payment of LB Industries' Application for Payment No. 1 in the amount of $87,918.66. It is part of ECTA's June 24, 2025 invoices to be approved for payment.

ENTECH ENGINEERING: Entech provided an Engineer's Report giving a general update on the projects they are currently working on.

WATER TREATMENT PLANT (WTP) ROOF LEAK: Roof and block wall structural repairs were completed on June 2, 2025, along with final pressure washing and external wall sealing on June 10, 2025. There have been multiple rounds of heavy rain since this work was completed, and there has been no evidence of leakage into the building at any location. The Architect issued a project acceptance and close out letter dated June 13, 2025.

MASTER METER 3G REGISTERS/NEPTUNE METERS: As of June 23, 2025, 284 new Neptune meters have been installed.

2024 AUDIT: Brown Plus continues their offsite work and communications with staff. The "Single Audit" requirement this year (due to federal ARPA funds received for the Meadowbrook project and federal funds received for the Kurtz Road project through PENNVEST) has added a significant amount of additional work to the normal audit process. Brown Plus now expects to have the final audit report submitted for Board review by July 30, 2025.

ECTA'S COMPREHENSIVE INSURANCE PACKAGE: ECTA's property, auto, liability and worker's compensation insurance package is due for renewal on July 1, 2025. After thorough review of all proposals received from multiple insurance entities, and because of favorable pricing and the strong working relationship ECTA has built with The Glatfelter Agency (TGA), Mr. Carl and Mrs. Shaw recommended ECTA continue insurance coverage with TGA for the 2025/2026 policy year. TGA's quote dated June 23, 2025 is in the amount of $41,683.00 for Property, Liability and Worker's Compensation Insurance and $1,445.00 for Cyber Liability Insurance though Lexington Insurance Company.

- Noah Zimmerman made a motion to approve The Glatfelter Agency proposal dated June 23, 2025 in the amount of $41,683.00 for Property, Liability and Worker's Compensation Insurance and $1,445.00 for Cyber Liability Insurance though Lexington Insurance Company with coverage beginning July 1, 2025 through July 1, 2026; seconded by J. Bradford Fichthorn; and carried unanimously.

OPERATIONS & MAINTENANCE MANAGER'S UPDATE: A complete copy of the update is on file in the ECTA Office. Mr. Carl discussed the following on behalf of O&M Manager Tyler Pannebecker who did not attend the meeting:

WELL WATER LEVELS: Because of the average 10" of rain in May 2025, the well water levels continue to increase.

SANITARY SEWER FLOWS: With the increase in rain, the sanitary sewer flows have also increased.

WATER MAIN BREAK: ECTA staff repaired a water main break on June 10, 2025 at 20 Muddy Creek Church Road.

ENGINEER'S UPDATE: Engineer Adam Smith did not attend the meeting. Mr. Carl stated there was no update submitted and had nothing to report on other than what was already discussed during his Executive Director's update.

SOLICITOR'S UPDATE: Solicitor Lucy Dowd did not attend the meeting. Mr. Carl stated he has been working with Solicitor Dowd on miscellaneous matters.

INVOICES (see attached): Bills included on the June 24, 2025 ECTA invoice listing were approved for payment on motion by Richard Shober, seconded by Edward Nevling, and carried unanimously.

Since there was no further business to come before the Board, Gerald DeBalko made a motion to adjourn the meeting at 7:24 p.m., seconded by J. Bradford Fichthorn, and carried unanimously.

EXECUTIVE SESSION: Vice Chairman Weaver called an Executive Session at 7:25 p.m. to discuss current and potential legal matters and personnel matters. At 7:49 p.m., Vice Chairman Weaver adjourned the Executive Session. No action was taken during the Executive Session.

Respectfully submitted,

Gerald A. DeBalko
Secretary

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