EAST COCALICO WATER & SEWER TOWNSHIP AUTHORITY

BOARD MEETING MINUTES
APRIL 28, 2026

The regular, monthly meeting of the East Cocalico Township Authority (ECTA) was held on Tuesday, April 28, 2026 at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

Those in attendance were as follows:

Members:	Samuel Weaver, Jr., Richard Shober, Edward Nevling, J. Bradford Fichthorn, David Lutz, June Kinback and Brian Roth (Absent: Gerald DeBalko and Noah Zimmerman)
Solicitor:	Absent
Engineer:	Absent
ECTA Staff:	Scott Carl, Sr., Michael Galley, Tyler Pannebecker, Lisa Shaw and Jodie Eberly
Visitors:	None

Chairman Samuel Weaver called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

MINUTES: Minutes of the monthly meeting held on March 31, 2026 were approved as presented on motion by Bradford Fichthorn, seconded by Edward Nevling, and carried unanimously.

TREASURER'S REPORT (see attached): Accountant Lisa Shaw reviewed the March 2026 financial reports. The reports were approved as presented subject to audit.

MONTHLY CAPACITY REPORTS (see attached): The March 2026 Monthly Capacity Reports were approved as presented on motion by David Lutz, seconded by Richard Shober, and carried unanimously.

EXECUTIVE DIRECTOR'S UPDATE: A complete copy of the update is on file in the ECTA Office. Executive Director Scott Carl, Sr. discussed the following from his update:

PRIVATE WELLS: ECTA is currently addressing five private well situations, with 22 being resolved/ eliminated since the end of 2024.

SOURCE WATER PROTECTION PROGRAM (SWP): On April 2, 2026, Michael Galley submitted another grant application to NFWF to keep the agricultural outreach efforts going. He also attended the ELANCO Source Water Collaborative Annual Steering meeting on April 22, 2026.

WELL F/WABASH RETENTION BASIN SINKHOLE: Mr. Carl continues legal coordination discussions, file searches, legal document reviews and meetings with ECTA's special counsel Salzmann Hughes and the expert witness regarding this ongoing legal issue.

WELL F REHABILATION: With little to no interest from other well drilling companies and lack of viable options presented, Mr. Carl moved forward with exclusive discussions with CS Garber for the well rehab efforts. A site kickoff/planning meeting was held on April 8, 2026, and an action plan has been agreed upon. On April 24, 2026, a revised proposal was received from CS Garber in the amount of $81,768.00. After thorough review by HRG/Jennifer Reese, the expert witness and Mr. Carl, CS Garber was determined to be the best option available for restoring Well F, its depth and capacity to its original state. Once the Stevens Pumping Station is back to full operation and after a detailed review of the proposal's Terms & Conditions, Mr. Carl will move forward with executing the CS Garber proposal.

NEW WELL SITE: Mr. Carl received and thoroughly reviewed a formal proposal from HRG for the Well Siting and Potential Test Well drilling process for an additional Well, which was approved in the 2026 budget. Having an additional water source will strengthen ECTA's ability to meet current and future production demands. Mr. Carl requested Board approval to move forward with the HRG proposal dated April 22, 2026, in the amount of $11,000. If approved, Mr. Carl will then move forward with Phase 1 of the Proposal in the amount of $3,000.00 which includes the identification of up to seven potential Well locations. Phase 2, in the amount of $8,000.00, involves the coordination with well drillers, regulators, and observation of the test well installation. Phase 2 would only be authorized after completion of Phase 1.

- Bradford Fichthorn made a motion to allow the Executive Director to execute the HRG proposal dated April 22, 2026, in the amount of $11,000.00 for the sighting and test well drilling process for an additional well which was approved in the 2026 budget; seconded by June Kinback; and carried unanimously.

WATER TREATMENT FACILITY GROUNDWATER UNDER DIRECT INFLUENCE OF SURFACE WATER (GUDI) UPGRADE PROJECT: On April 7, 2026, ECTA received Final Reimbursement No. 6 in the amount of $33,003.29 from PENNVEST. There are no remaining PENNVEST action items. The process of removing the 96 old NF membranes and installing the new NF membranes began on April 28, 2026. The 96 removed NF membrane cartridges will be placed in a roll-off container and delivered to Zwicky Processing & Recycling in Fleetwood, PA where they will be ground up, processed and beneficially re-used into an alternative fuel mix. Zwicky will also be taking ECTA's empty 55-gallon and 15-gallon chemical storage drums and pails for grinding and processing into alternative fuels.

MASTER METER 3G REGISTERS/NEPTUNE METERS: As of April 27, 2026, 740 new 5/8x3/4" and 1" Neptune meters have been installed by ECTA staff.

GRANT APPLICATIONS: ECTA awaits determination of its $550,385.00 SRBC 2026 Consumptive Use Mitigation Grant application and its $1,000,000.00 Commonwealth Financing Authority Grant application, both for a Systemwide Water Meter Replacement Project.

2025 AUDIT: Brown Plus audit staff returned to the ECTA office on April 13 & 14, 2026 and completed their on-site audit activities. The final audit report will be submitted for Board review before the June 30, 2026 deadline.

ADAMSTOWN BOROUGH EMERGENCY WATER INTERCONNECT: After Adamstown's Public Works Committee Meeting on March 31, 2026, Adamstown requested confirmation of ECTA's continued interest in providing emergency water support. Mr. Carl confirmed ECTA's interest in continuing to explore opportunities and to assist as ECTA is able. Adamstown's Solicitor will begin drafting an Emergency Interconnection Agreement for Mr. Carl's review.

ECTA CONSTRUCTION SPECIFICATIONS FOR WATER & SANITARY SEWER SYSTEMS: A meeting was held on April 13, 2026, with Solicitor Dowd, Township Solicitor, Township Manager, Township Engineer (Technicon) and Mr. Carl in an attempt to resolve differing opinions on the PA Construction Code Act requirements, the next steps required to complete the Township Ordinance process, and ECTA's final submission of the revised Construction Specifications to the Department of Labor & Industry (L&I). Following the meeting, Mr. Carl provided attendees with additional information on the four prior Construction Specifications updates and submissions to L&I. The Township Engineer has been in contact with L&I and will be reporting on his findings and next steps to move the process forward.

CROSSINGS AT COCALICO: The Letter of Understanding was issued to Crossings at Cocalico, LLC and they signed and returned it to ECTA. The Board was presented with the Letter of Understanding, and Mr. Carl recommended that Chairman Samuel Weaver execute it on behalf of ECTA.

- Richard Shober made a motion to execute the Letter of Understanding between Crossings at Cocalico, LLC and East Cocalico Township Authority regarding the granting of a special exception in lieu of payment of capital contribution fees, developer provided water line upgrades and developer provided booster pump station; seconded by Bradford Fichtorn; and carried. June Kinback opposed.

WATER TREATMENT PLANT TOUR: On April 16, 2026, ECTA hosted its fourth plant tour of ECTA's water treatment plant for approximately 15 Thaddeus Stevens College students and professors in the Water and Environmental Technology program.

PFAS CONTAMINATION LAWSUIT: Mr. Carl recommended ECTA move forward with joining the National Rural Water Association PFAS Contamination Lawsuit and presented the Board with the Napoli Shkolnik PLLC Retainer Agreement to represent ECTA in the filings.

- David Lutz made a motion to execute the Napoli Shkolnik PLLC Retainer Agreement to represent the East Cocalico Township Authority in the National Rural Water Association PFAS Contamination Lawsuit; seconded by Bradford Fichthorn; and carried unanimously.

PLGIT INVESTMENTS: On April 16, 2026, ECTA conducted their quarterly review meeting with PLGIT representative Matt Conlin. ECTA's investments continue to be positioned well.

ECTA'S COMPREHENSIVE INSURANCE PACKAGE: With ECTA's Business Insurance policy expiring on July 1, 2026, ECTA staff started conducting an evaluation of ECTA's current policy. An initial meeting with ECTA's current provider, The Glatfelter Agency (TGA), was held on April 27, 2026. Because TGA has been the most cost effective and inclusive coverage protection option available for the past six years of Mr. Carl's tenure, ECTA staff have decided to focus renewal efforts with TGA for business insurance coverage for the 2026/2027 policy year.

VOTING DELEGATE AT PMAA SPECIAL BUSINESS MEETING: The Pennsylvania Municipal Authorities Association (PMAA) is holding a special business meeting on May 7, 2026 for the purpose of electing officers to fill vacancies in the association executive committee. If an Authority wishes to vote at the meeting, then PMAA requires a voting delegate to be elected or appointed to represent the Authority.

- Richard Shober made a motion to appoint Gerald DeBalko as the East Cocalico Township Authority's voting delegate at the PMAA special business meeting to be held on May 7, 2026; seconded by Edward Nevling; and carried unanimously.

OPERATIONS & MAINTENANCE MANAGER'S UPDATE: A complete copy of the update is on file in the ECTA Office. O&M Manager Tyler Pannebecker had nothing to add to his update.

WATER ACCOUNTING AND LOSS CONTROL REPORTS: Mr. Pannebecker presented the Water Accounting and Loss Control Report for January 1, 2026 to March 31, 2026 as well as April 1, 2025 to March 31, 2026.

ENGINEER'S UPDATE: Entech provided an Engineer's Report giving a general update on the projects they are currently working on.

SOLICITOR'S UPDATE: Mr. Carl stated Solicitor Dowd continues to provide general legal support to ECTA, and he is working with her on specific matters which will be discussed during Executive Session.

INVOICES (see attached): Bills included on the April 28, 2026 ECTA invoice listing were approved for payment on motion by June Kinback, seconded by David Lutz, and carried unanimously.

Since there was no further business to come before the Board, Bradford Fichthorn made a motion to adjourn the meeting at 7:38 p.m., seconded by June Kinback, and carried unanimously.

EXECUTIVE SESSION: Chairman Weaver called an Executive Session at 7:39 p.m. to discuss personnel and legal matters. At 8:08 p.m., Chairman Weaver adjourned the Executive Session. No action was taken during the Executive Session.

Respectfully submitted,

J. Bradford Fichthorn
Assistant Secretary

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