BOARD MEETING MINUTES
APRIL 29, 2025

The regular, monthly meeting of the East Cocalico Township Authority (ECTA) was held on Tuesday, April 29, 2025 at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

Those in attendance were as follows:

Members:	Samuel Weaver, Gerald DeBalko, J. Bradford Fichthorn, Edward Nevling, David Lutz, Richard Shober, June Kinback and Noah Zimmerman (Absent: Daniel Becker)
Solicitor:	Absent
Engineer:	Absent
ECTA Staff:	Scott Carl, Sr., Michael Galley, Tyler Pannebecker, Lisa Shaw and Jodie Eberly
Visitors:	None

Vice Chairman Samuel Weaver called the meeting to order at 7:00 p.m.

MINUTES: Minutes of the monthly meeting held on March 25, 2025 were approved as presented on motion by J. Bradford Fichthorn, seconded by Edward Nevling, and carried unanimously.

TREASURER'S REPORT (see attached): Accountant Lisa Shaw reviewed the March 2025 financial reports. The reports were approved as presented subject to audit.

MONTHLY CAPACITY REPORTS (see attached): The March 2025 Monthly Capacity Reports were approved as presented on motion by David Lutz, seconded by Edward Nevling, and carried unanimously.

EXECUTIVE DIRECTOR'S UPDATE: A complete copy of the update is on file in the ECTA Office. Executive Director Scott Carl, Sr. discussed the following from his update:

WELL 10 (DENVER RD) ABANDONMENT: Bid specs for the well abandonment work were completed and issued to three qualified contractors. Two bids were received. The apparent low bidder was Eichelbergers, Inc. at $8,074.50. Based upon Mr. Carl's review and agreement with GeoService's recommendation letter, Mr. Carl recommended Board approval of the Eichelbergers, Inc. Unit Price Proposal dated April 24, 2025, for the total fee of $8,074.50.

- J. Bradford Fichthorn made a motion to approve and allow the Executive Director to execute the Eichelbergers Inc. Unit Price Proposal dated April 24, 2025, for the Well 10 abandonment work for the total fee of $8,074.50, seconded by Gerald DeBalko, and carried unanimously.

MEADOWBROOK AREA WATER & SANITARY SEWER PROJECT: The first draft of the as-built drawings were received from CDM Smith on April 24, 2025 for ECTA review. Remaining action items are contractor cleanup of all documented punch list items and as-built finalization by CDM Smith.

PRIVATE WELLS: Earth, Turf, & Wood severed their private well cross-connection and photo documentation was obtained on April 15, 2025.

WICU continues to follow the Settlement Agreement requirements, including the completion of additional sewer lateral televising. ECTA reviewed the reports and videos and issued follow-up communications to WICU on April 29, 2025, requesting an action plan to address the remaining water and sanitary sewer non-compliance issues and deficiencies. There have also been ongoing discussions

regarding cross-connections, internal piping modifications for backflow prevention and the potential retirement of the private wells.

PENNVEST FUNDING (MEADOWBROOK): ECTA's final Request for Reimbursement for the Sewer project in the amount of $16,868.48 was approved and received, along with the final amortization schedule for the loan.

WELL F/WABASH RETENTION BASIN SINKHOLE: Mr. Carl continues to communicate with ECTA's special counsel Salzmann Hughes regarding this ongoing legal issue. ECTA issued a Right-to-Know Request response on April 3, 2025.

WELL F GROUNDWATER UNDER DIRECT INFLUENCE OF SURFACE WATER (GUDI) PROJECT: Construction Progress Meeting No. 2 and the Pre-Construction meeting for the block wall and roof repairs were held on April 9, 2025. ECTA's PENNVEST application was approved, so the GUDI project will be fully funded at the requested $3,000,000, with an interest rate of 1.743% through construction and the first five years of amortization, followed by 2.179% for years six through 20. Electrical work continues to progress well. WATEK and Mr. Carl recommended payment of Garden Spot Electric's Application for Payment No. 1 in the amount of $58,680.00. It is part of ECTA's April 29, 2025 invoices to be approved for payment at tonight's meeting.

WATER TREATMENT PLANT (WTP) NANO FILTRATION: The final COSTARS quote for the Nano Filtration (NF) membrane elements from Riordan Materials at a total cost of $65,364.00 was executed by Mr. Carl on April 10, 2025. The membrane elements were delivered on April 28, 2025. Mr. Carl recommended payment of Riordan Materials COSTARS Invoice No. 1 in the amount of $6,536.40 (10% of total order) and it is part of ECTA's April 29, 2025 invoices to be approved for payment at tonight's meeting. Riordan's Invoice No. 2 in the amount of $58,827.60 (90% of total upon delivery) was reviewed by Mr. Carl and is being held until he can resolve/obtain the replacement of one of the boxes of materials that ECTA Staff noted as "damaged" upon receipt.

ENTECH ENGINEERING: Entech provided an Engineer's Report giving a general update on the projects they are currently working on.

WATER TREATMENT PLANT ROOF LEAK: Repair work is expected to start May 12, 2025.

MASTER METER 3G REGISTERS/NEPTUNE METERS: As of April 25, 2025, 163 of the 187 currently known failed Master Meter 3G registers have been replaced with new Neptune meters. After the April 1, 2025 quarterly reading, it was discovered that an additional 107 Master Meter registers have failed. An additional 150 Neptune meters were ordered, bringing the total new meters purchased to 340.

SRBC CONSUMPTIVE USE MITIGATION GRANT: ECTA's grant application for a system-wide water meter replacement project with full AMI capability including installation estimated at $1,369,412 (with an 80/20 match requirement) was not selected during this SRBC grant cycle.

2024 AUDIT: Brown Plus returned to the ECTA office on April 14 and 15, 2025 to continue their work. The final audit report will be submitted for Board review before the June 30, 2025 deadline.

HILL RD & WHITE OAK RD CULVERT REPLACEMENT PROJECT: The contractor cut and capped the old water main on March 26, 2025, completing the water-related portion of this project.

WAIVER, INDEMNIFICATION & HOLD HARMLESS AGREEMENT: This Agreement associated with ECTA employees working on private vehicles on off-duty hours at the ECTA maintenance garage has been executed with two ECTA operations staff.

PLGIT INVESTMENTS: On April 22, 2025, ECTA conducted their quarterly review meeting with PLGIT representative Matt Conlin. ECTA's investments continue to be positioned well. The current plan is to continue to re-invest sewer funds while water funds remain liquid in PLGIT Prime.

PERSONNEL COMMITTEE: A Personnel Committee meeting was held on April 29, 2025 before tonight's meeting to discuss ongoing personnel-related topics.

WEILER WALLS (NORTH READING ROAD): A Short Form Developer's Agreement and $15,000.00 Administrative Escrow were submitted by JKNG, LLC for a proposed Non-Residential water and sanitary sewer project for their property on North Reading Road, Ephrata. These items are for the construction of a new facility for Weiler Walls, a concrete construction business. Acceptance of this Short Form Developer's Agreement will allow this proposed Non-Residential project to move forward with ECTA.

- Richard Shober made a motion to accept and execute the Short Form Developer's Agreement from JKNG, LLC, for its property on North Reading Road, Ephrata for a proposed Non-Residential water and sanitary sewer project involving the construction of a new facility for Weiler Walls and connection to ECTA's water and sanitary sewer systems in North Reading Road; seconded by Noah Zimmerman; and carried unanimously.

ROY ZIMMERMAN (NORTH LINE ROAD): A Developer's Agreement and $10,000.00 Administrative Escrow were submitted by Roy Zimmerman for a proposed Residential water and sanitary sewer development project located on North Line Road, Stevens. Acceptance of this Developer's Agreement will allow this proposed Residential development project to move forward with ECTA.

- Gerald DeBalko made a motion to accept and execute the Developer's Agreement from Roy Zimmerman for a proposed Residential water and sanitary sewer project located on North Line Road, Stevens; seconded by Noah Zimmerman; and carried unanimously.

ZIMMERMAN HOME BUILDERS/SLATEWOOD: Roy Zimmerman's Developer's Agreement replaces the Developer's Agreement with Zimmerman Home Builders, a separate entity, for a previously proposed Residential development project to be located on North Line Road, Stevens (previously known as Slatewood Development). With the change in project ownership, it is recommended to nullify the Zimmerman Home Builders' Developer's Agreement and return their $10,000.00 Administrative Escrow.

- David Lutz made a motion to nullify the Developer's Agreement with Zimmerman Home Builders and return their $10,000.00 Administrative Escrow to them for a previously proposed Residential development project that is no longer moving forward; seconded by June Kinback; and carried unanimously.

OPERATIONS & MAINTENANCE MANAGER'S UPDATE: A complete copy of the update is on file in the ECTA Office. O&M Manager Tyler Pannebecker discussed the following from his update:

WATER ACCOUNTING AND LOSS CONTROL REPORTS: Mr. Pannebecker presented the Water Accounting and Loss Control Reports for January 1 to March 31, 2025 as well as April 1, 2024 to March 31, 2025.

ENGINEER'S UPDATE: Engineer Adam Smith did not attend the meeting. Mr. Carl stated there was no update submitted and had nothing to report on other than what was already discussed during his Executive Director's update.

SOLICITOR'S UPDATE: Solicitor Lucy Dowd did not attend the meeting. Mr. Carl stated he has been working with Solicitor Dowd on miscellaneous matters, most of which were discussed during his Executive Director's update.

INVOICES (see attached): Bills included on the April 29, 2025 ECTA invoice listing were approved for payment on motion by June Kinback, seconded by Edward Nevling, and carried unanimously.

NEW BUSINESS:

WATER & SANITARY SEWER RELIEF REQUEST: Kyle Zemeski submitted a Request for Relief of Sanitary Sewer Charges, along with a letter also requesting water relief. Both state that someone vandalized his property, re-attached the hose, turned on the outside spigot and let the water run through the hose, across the backyard and not into the sanitary sewer system. The battery within the meter register at this property died sometime between the October 1, 2024 quarterly reading and January 2, 2025 quarterly reading. Since ECTA could not retrieve the quarterly meter reading on January 2, 2025, their January 2025 quarterly bill was estimated. On March 5, 2025, an actual reading was retrieved when their water meter was replaced, and ECTA Operators notified the tenant that the water meter was spinning even though it appeared she was not using water in the house. The Board discussed at length the reason for the higher use, the failed Master Meter 3G register, the owner's responsibility, and ECTA's Rates, Rules and Regulations.

- Richard Shober made a motion to grant Kyle Zemeski's sewer relief request, seconded by June Kinback, and carried unanimously.
- Richard Shober made a motion to uphold the Rates, Rules and Regulations of the ECTA Water System and deny Kyle Zemeski's water relief request but offer a payment plan; seconded by June Kinback; and carried. Edward Nevling and Noah Zimmerman opposed.

Since there was no further business to come before the Board, Gerald DeBalko made a motion to adjourn the meeting at 7:47 p.m., seconded by June Kinback, and carried unanimously.

EXECUTIVE SESSION: Vice Chairman Weaver called an Executive Session at 7:48 p.m. to discuss current and potential legal matters and personnel matters. At 8:01 p.m., Vice Chairman Weaver adjourned the Executive Session. No action was taken during the Executive Session.

Respectfully submitted,

Gerald A. DeBalko
Secretary

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