BOARD MEETING MINUTES
JUNE 30, 2026

The regular, monthly meeting of the East Cocalico Township Authority (ECTA) was held on Tuesday, June 30, 2026 at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

Those in attendance were as follows:

Members:	Samuel Weaver, Jr., Richard Shober, Gerald DeBalko, Edward Nevling, J. Bradford Fichthorn, David Lutz, June Kinback and Brian Roth (Absent: Noah Zimmerman)
Solicitor:	Absent
Engineer:	Absent
ECTA Staff:	Scott Carl, Sr., Michael Galley, Tyler Pannebecker, Lisa Shaw and Jodie Eberly
Visitors:	None

Chairman Samuel Weaver called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

MINUTES: Minutes of the monthly meeting held on May 26, 2026 were approved as presented on motion by David Lutz, seconded by Edward Nevling, and carried unanimously.

TREASURER'S REPORT (see attached): Accountant Lisa Shaw reviewed the May 2026 financial reports. The reports were approved as presented subject to audit.

MONTHLY CAPACITY REPORTS (see attached): The May 2026 Monthly Capacity Reports were approved as presented on motion by Gerald DeBalko, seconded by Brian Roth, and carried unanimously.

EXECUTIVE DIRECTOR'S UPDATE: A complete copy of the update is on file in the ECTA Office. Executive Director Scott Carl, Sr. discussed the following from his update:

PRIVATE WELLS: ECTA is currently addressing four private well situations, with 26 being resolved/ eliminated since the end of 2024.

SOURCE WATER PROTECTION PROGRAM (SWP): ECTA awaits determination of its grant application submitted to NFWF on April 2, 2026. Michael Galley also submitted a grant application on June 25, 2026, to Lancaster Clean Water Partners to purchase community education and outreach materials. Determination of that grant is expected by the end of August 2026.

EMPLOYEE ANNIVERSARY: Christopher Bell (one year)

DEFERRED COMPENSATION AGREEMENT: Employee Christopher Bell completed one year of service with ECTA as of June 9, 2026. Since he is now eligible, he would like to join ECTA's Deferred Compensation Plan. The Board was presented with a Resolution to accept Mr. Bell's Deferred Compensation Agreement.

- Bradford Fichthorn made a motion to approve and execute Resolution No. 2026-06-30 accepting the Deferred Compensation Agreement with employee Christopher D. Bell, seconded by Richard Shober, and carried unanimously.

WELL F/WABASH RETENTION BASIN SINKHOLE: Mr. Carl continues legal coordination discussions, file searches, legal document reviews and meetings with ECTA's special counsel Salzmann Hughes regarding this ongoing legal issue.

WELL F REHABILATION: A pre-construction meeting with CS Garber was held on June 10, 2026. The protective screen to be installed after the Well is bored out/cleaned out is in final production and scheduled to ship on July 6, 2026, with delivery expected by July 13, 2026. Due to this delayed delivery, the project start date has been moved from July 6 to July 13, 2026. During the week of July 6, 2026, CS Garber is expected to mobilize on site to start their preparation work.

NEW WELL SITE: Mr. Carl and Operations & Maintenance Manager Tyler Pannebecker have further evaluated the six (6) proposed test well locations and finalized their prioritization. Mr. Carl began outreach to property owners at the highest-ranked sites, resulting in ongoing follow-up discussions and additional technical evaluations with the hydrogeologist. Additional site meetings with property owners are planned to address initial concerns and site challenges.

MASTER METER 3G REGISTERS/NEPTUNE METERS: The batteries within the Master Meter registers are failing, with each quarterly reading revealing more unreadable meters. While the meters continue to register the water usage, ECTA is unable to retrieve the reading. ECTA staff are replacing the meters with new Neptune water meters as the battery failures occur. As of June 25, 2026, 856 new 5/8x3/4" and 1" Neptune meters have been installed.

GRANT APPLICATIONS: ECTA awaits determination of its $1,000,000.00 Commonwealth Financing Authority Grant application for a Systemwide Water Meter Replacement Project.

2025 AUDIT: The draft audit review meeting with Brown Plus was held on June 24, 2026 with office staff and Board members Edward Nevling, David Lutz and Brian Roth. The audit was clean with no findings, there were no material misstatements identified during the audit and there were no disagreements with management. The 2025 audit was finalized on June 25, 2026, and all required filings were completed.

ADAMSTOWN BOROUGH EMERGENCY WATER INTERCONNECT: ECTA is awaiting the draft Emergency Interconnection Agreement from Adamstown Borough.

ECTA'S COMPREHENSIVE INSURANCE PACKAGE: ECTA's property, auto, liability, workers' compensation and cyber liability insurance package is due for renewal on July 1, 2026. After thorough review of The Glatfelter Agency (TGA) proposal, Mr. Carl and Mrs. Shaw recommended approval of TGA's proposal dated June 11, 2026 in the total amount of $45,763.00 with coverage beginning July 1, 2026 through July 1, 2027.

- Richard Shober made a motion to approve The Glatfelter Agency proposal dated June 11, 2026, in the total amount of $45,763.00 covering ECTA's Property, Liability and Workers' Compensation Insurance ($44,247.00) and Cyber Liability Insurance ($1,516.00) with coverage beginning July 1, 2026 through July 1, 2027; seconded by Bradford Fichthorn; and carried unanimously.

ECTA'S LIFE & DISABILITY INSURANCE: Through ECTA's membership in the Intergovernmental Insurance Cooperative (IIC), Benecon was able to secure another rate hold on ECTA's Life & Disability Insurance and a three-year guarantee on that rate. The next renewal will not occur until September 2029.

FTC IDENTITY THEFT PREVENTION PROGRAM: As required by the FTC Identity Theft Prevention Program, an annual report updating the status of the program was prepared and presented to the Board.

RIGHT-OF-WAY AGREEMENT: In accordance with ECTA Resolution No. 2021-06-29-04 providing for the execution of Rights-of-Way between Board meetings, on June 7, 2026, the Board executed a Right-of-Way Agreement with Blue Ridge Cable Technologies, Inc. This Agreement was necessary to allow Blue Ridge Cable to bring new fiber optic service across ECTA's property from their communications pole to the Well M site location at 60 North Line Road, Stevens.

FASSNACHT (388 STEVENS ROAD): A Short Form Developer's Agreement and Administrative Escrow were received from Stephanie Fassnacht for a proposed subdivision at 388 Stevens Road, Stevens. These items are for the construction of new water and sanitary sewer laterals to serve a new single-family home. Acceptance of this Agreement will allow this residential project to move forward with ECTA.

- David Lutz made a motion to accept and execute the Short Form Developer's Agreement from Stephanie Fassnacht for a residential water and sanitary sewer project involving the construction of water and sanitary sewer laterals to a proposed subdivision at 388 Stevens Road, Stevens; seconded by Bradford Fichthorn; and carried unanimously.

AUTO ZONE (2400 NORTH READING ROAD): A Short Form Developer's Agreement and Administrative Escrow were received from DFP, LLC for their property at 2400 North Reading Road, Denver. These items are for a non-residential project involving the construction of new water and sanitary sewer laterals to serve a proposed Auto Zone store that will be subdivided from the current property. Acceptance of this Agreement will allow this non-residential project to move forward with ECTA.

- Gerald DeBalko made a motion to accept and execute the Short Form Developer's Agreement from DFP, LLC for a non-residential water and sanitary sewer project involving the construction of water and sanitary sewer laterals to a proposed Auto Zone store at 2400 North Reading Road, Denver; seconded by Brian Roth; and carried unanimously.

SUNRISE LOGISTICS (830 NORTH READING ROAD): All ECTA inspections and administrative requirements have been satisfactorily completed, and all invoices have been paid. Mr. Carl requested the Board's approval to begin this project's 18-month warranty period and to reduce their cash in lieu of Letter of Credit from $21,368.60 to $15,697.80, representing 15% of the approved cost of construction, to be held along with the Administrative Escrow until the end of the 18-month warranty.

- Richard Shober made a motion to begin on June 30, 2026, the 18-month warranty period for the Sunrise Logistics water lateral project located at 830 North Reading Road, Ephrata, and to reduce their cash held in lieu of Letter of Credit from $21,368.60 to $15,697.80, representing 15% of the approved cost of construction, to be held along with the Administrative Escrow until the end of the 18-month warranty period; seconded by Bradford Fichthorn; and carried unanimously.

FOXCHASE GOLF CLUB (300 STEVENS ROAD): An Administrative Escrow Agreement for Miscellaneous Projects and Administrative Escrow were received from Steve Graybill for a residential subdivision project at Foxchase Golf Club at 300 Stevens Road, Stevens. These items are for a pre-application meeting and planning consultations with ECTA and its consulting engineer ahead of formal capacity and plan submittals. Acceptance of this Agreement will allow this pre-application meeting and required planning work to move forward with ECTA.

- Gerald DeBalko made a motion to accept and execute the Administrative Escrow Agreement for Miscellaneous Projects from Steve Graybill for the proposed Foxchase Golf Club residential subdivision project pre-application and planning with ECTA and its consulting engineer; seconded by Edward Nevling; and carried unanimously.

DATA CENTERS: Mr. Carl reported that he issued review comments on the Township's draft Ordinance regarding data centers, provided the Township with technical information and articles on proposed legislation, and issued comments on subsequent zoning information received from the Township. He continues to research and collect information on this sensitive topic.

OPERATIONS & MAINTENANCE MANAGER'S UPDATE: A complete copy of the update is on file in the ECTA Office. O&M Manager Tyler Pannebecker discussed the following from his update:

WELL LEVELS: Well water levels have slightly decreased.

WATER TREATMENT PLANT TOUR: ECTA hosted a water treatment plant tour for all local fire companies to ensure they understand ECTA's chemical inventory and facility layout should an emergency occur.

QUAIL HOLLOW VALVES: Another section of corroding water system valve bolts was discovered by ECTA within West Kestrel Drive and will be repaired in the coming weeks.

ENGINEER'S UPDATE: Entech provided an Engineer's Report giving a general update on the projects they are currently working on.

SOLICITOR'S UPDATE: Mr. Carl stated Solicitor Dowd has been working with ECTA staff on Easement Agreements, Access Agreements and other miscellaneous legal items as they occur.

INVOICES (see attached): Bills included on the June 30, 2026 ECTA invoice listing were approved for payment on motion by Bradford Fichthorn, seconded by David Lutz, and carried unanimously.

Since there was no further business to come before the Board, Gerald DeBalko made a motion to adjourn the meeting at 7:39 p.m., seconded by June Kinback, and carried unanimously.

EXECUTIVE SESSION: Chairman Weaver called an Executive Session at 7:40 p.m. to discuss personnel and legal matters. At 7:59 p.m., Chairman Weaver adjourned the Executive Session. No action was taken during the Executive Session.

Respectfully submitted,

Gerald A. DeBalko
Secretary

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