EAST COCALICO WATER & SEWER TOWNSHIP AUTHORITY

BOARD MEETING MINUTES
FEBRUARY 24, 2026

The regular, monthly meeting of the East Cocalico Township Authority (ECTA) was held on Tuesday, February 24, 2026 at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, PA 17517.

Those in attendance were as follows:

Members:	Samuel Weaver, Jr., Richard Shober, Gerald DeBalko, Edward Nevling, J. Bradford Fichthorn, David Lutz, June Kinback and Brian Roth (Absent: Noah Zimmerman)
Solicitor:	Absent
Engineer:	Absent
ECTA Staff:	Scott Carl, Sr., Tyler Pannebecker, Lisa Shaw, and Jodie Eberly
Visitors:	None

Chairman Samuel Weaver called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

MINUTES: Minutes of the monthly meeting held on January 27, 2026 were approved as presented on motion by David Lutz, seconded by Bradford Fichthorn, and carried unanimously.

TREASURER'S REPORT (see attached): Accountant Lisa Shaw reviewed the January 2026 financial reports. The reports were approved as presented subject to audit.

MONTHLY CAPACITY REPORTS (see attached): The January 2026 Monthly Capacity Reports were approved as presented on motion by Bradford Fichthorn, seconded by Gerald DeBalko, and carried unanimously.

EXECUTIVE DIRECTOR'S UPDATE: A complete copy of the update is on file in the ECTA Office. Executive Director Scott Carl, Sr. discussed the following from his update:

LEAD SERVICE LINE INVENTORY (LSLI): ECTA's service line inventory identified as unknown has decreased from the initial 81% down to 58% unknown.

PRIVATE WELLS: ECTA is currently addressing four private well situations, with fourteen situations being resolved/eliminated in 2025.

SOURCE WATER PROTECTION PROGRAM (SWP): Michael Galley is working towards submission of the Annual SWP report to DEP in March and another grant application to NFWF in April to keep the agricultural outreach efforts going.

ECTA EMPLOYEE ANNIVERSARY: Michael Galley (four years)

WELL F/WABASH RETENTION BASIN SINKHOLE: Mr. Carl continues communications, file searches, legal document reviews and meetings with ECTA's special counsel Salzmann Hughes and expert witness regarding this ongoing legal issue.

WATER TREATMENT FACILITY GROUNDWATER UNDER DIRECT INFLUENCE OF SURFACE WATER (GUDI) UPGRADE PROJECT: Final SCADA & Controls integration efforts and final punch list activities have been ongoing among Keystone Engineering and ECTA staff. On February 6, 2026,

ECTA received the funds from Pre-Final Request for Reimbursement No. 7 in the amount of $288,524.16. After final ECTA review, WATEK's Standard Operating Procedures (SOP) for the treatment plant and all the new processes are now complete and ready for use.

MASTER METER 3G REGISTERS/NEPTUNE METERS: As of February 23, 2026, 633 new Neptune meters have been installed by ECTA staff.

GRANT APPLICATIONS: ECTA awaits determination of its $550,385.00 SRBC 2026 Consumptive Use Mitigation Grant application and its $1,000,000.00 Commonwealth Financing Authority Grant application, both for a Systemwide Water Meter Replacement Project.

2025 AUDIT: Brown Plus audit staff were on-site January 28 & 29, 2026 to begin their preliminary audit work and will be returning to the ECTA office on April 13 & 14, 2026 to complete their audit activities.

ECTA WORK TRUCK: On February 4, 2026, ECTA took possession of the new 2025 Ford Ranger SuperCrew work truck (Truck No. 14) and traded in the 2007 Ford F-250 (Truck No. 7).

ADAMSTOWN BOROUGH EMERGENCY WATER INTERCONNECT: ECTA was contacted by Adamstown Borough regarding the possibility of an emergency water interconnect should drought conditions worsen within the Borough. Adamstown Borough is having a Water Committee meeting on February 24, 2026 to discuss the situation further and will be in touch with Mr. Carl after their Water Committee meeting.

ECTA CONSTRUCTION SPECIFICATIONS FOR WATER & SANITARY SEWER SYSTEMS: Under the PA Construction Code, ECTA must pass a Resolution adopting certification from the consulting engineer that the specifications for sanitary sewer and water laterals either equal or exceed the PA Construction Code requirements. CDM Smith provided the Certificate of Consulting Engineer for both water and sanitary sewer for the newly revised Construction Specifications that were approved at last month's meeting, and Mr. Carl presented the Board with the Resolution prepared by Solicitor Dowd. Solicitor Dowd will work with the Township's Solicitor to enact a Township Ordinance adopting ECTA's Construction Specifications.

- Gerald DeBalko made a motion to adopt Resolution No. 2026-02-24 adopting Certification of Consulting Engineer on specifications for sanitary sewer and water laterals pursuant to Chapter 3 of the Pennsylvania Construction Code Act, seconded by Richard Shober, and carried unanimously.

HERITAGE MENNONITE CHURCH (49 S LINE RD): The water lateral and private water and sanitary sewer service lines were inspected and approved by ECTA, all administrative requirements were satisfactorily completed, and all invoices have been paid. ECTA is holding cash in lieu of a Letter of Credit in the amount of $18,437.10 to guarantee construction of the new water lateral, as well as $7,500 Administrative Water Escrow. Mr. Carl requested the Board's approval to begin this project's 18-month warranty period and to reduce their cash in lieu of a Letter of Credit from $18,437.10 to $2,514.15, representing 15% of the approved cost of construction, to be held along with the Administrative Escrow until the end of the 18-month warranty.

- Gerald DeBalko made a motion to begin on February 24, 2026, the 18-month warranty period for the Heritage Mennonite Church water lateral project located at 49 South Line Road, Stevens, PA, and to reduce their cash in lieu of a Letter of Credit from $18,437.10 to $2,514.15, representing 15% of the approved cost of construction, to be held along with the Administrative Escrow until the end of the 18-month warranty period; seconded by Brad Fichthorn; and carried unanimously.

SCHILLACI SUBDIVISON (280 PARK ST-2 UNITS): The water and sanitary sewer laterals and services lines were inspected and approved by ECTA, all administrative requirements were satisfactorily completed, and all invoices have been paid. ECTA is holding an irrevocable Letter of Credit in the amount of $16,847.60 that was established to guarantee construction of the new water and sanitary sewer laterals, as well as $500 Administrative Water Escrow and $500 Administrative Sewer Escrow. Mr. Carl requested the Board's approval to begin this project's 18-month warranty period and to reduce the Letter of Credit from $16,847.60 to $2,250.00, representing 15% of the approved cost of construction, to be held along with the Administrative Escrows until the end of the 18-month warranty.

- June Kinback made a motion to begin on February 24, 2026, the 18-month warranty period for the Schillaci water and sanitary sewer later project located at 280 Park Street-2 Units, Stevens, PA, and to reduce the irrevocable Letter of Credit from $16,847.60 to $2,250.00, representing 15% of the approved cost of construction, to be held along with the Administrative Escrows until the end of the 18-month warranty period; seconded by Bradford Fichthorn; and carried unanimously.

GRANT WISE (935 STONE HILL RD): The privately-owned sanitary sewer line was inspected and approved by ECTA, administrative requirements were satisfactorily completed, and all invoices have been paid. ECTA is holding $2,200.00 Administrative Escrow. Mr. Carl requested the Board's approval to close this project with ECTA and return the $2,200.00 Administrative Escrow.

- David Lutz made a motion to close as of February 24, 2026, the non-residential water and sanitary sewer project for Grant Wise located at 935 Stone Hill Road, Denver, PA and to return the $2,200.00 Administrative Escrow.

OPERATIONS & MAINTENANCE MANAGER'S UPDATE: A complete copy of the update is on file in the ECTA Office. O&M Manager Tyler Pannebecker discussed the following from his update:

WATER MAIN REPAIR: A water main break at 24 South Reamstown Road was repaired by ECTA staff on February 4, 2026.

WELL WATER LEVELS: Levels have generally remained the same or decreased slightly during January 2026.

ENGINEER'S UPDATE: Entech provided an Engineer's Report giving a general update on the projects they are currently working on.

SOLICITOR'S UPDATE: Mr. Carl stated Solicitor Dowd continues to provide general legal support to ECTA, and he is working with her on specific matters which will be discussed during Executive Session.

INVOICES (see attached): Bills included on the February 24, 2026 ECTA invoice listing were approved for payment on motion by Richard Shober, seconded by Bradford Fichthorn, and carried unanimously.

EXECUTIVE SESSION: Chairman Weaver called an Executive Session at 7:25 p.m. to discuss personnel and legal matters. At 8:58 p.m., Chairman Weaver adjourned the Executive Session and reconvened the public meeting. No action was taken during the Executive Session

CROSSINGS AT COCALICO: The Board discussed the proposed 183-unit Crossings at Cocalico Subdivision Project by Garman Builders to be located in the far northern part of the ECTA system off Rt. 897. ECTA's ability to serve the development, existing ECTA infrastructure, future infrastructure improvements required of Garman in the current Land Development design package and Garman's requests for potential credits towards capital contribution and tapping fees were also discussed. The

required improvements include the installation of a prefabricated booster pump station (BPS) to be located on ECTA's existing Tank #2 property as well as the installation of approximately 2,100 lineal feet of new water main including new water main from the proposed BPS to ECTA's existing 8-inch water main on Rt. 272, new water main from the existing dead end on Rt. 272 in front of Weaver Markets to the intersection of Rt. 897 and new water main from the intersection up Rt. 897 to the existing Old Homestead development, all to be furnished and installed by Garman. After discussions, it was concluded that the infrastructure improvements required of Garman in the current Land Development Design package generally and conceptually align with portions of ECTA's long term capital improvements plan.

- Gerald DeBalko made a motion to grant Garman Builders a special exception in lieu of payment of capital contribution fees in an amount not to exceed $732,000, seconded by Richard Shober, and carried. June Kinback opposed.

Since there was no further business to come before the Board, Gerald DeBalko made a motion to adjourn the meeting at 9:22 p.m., seconded by David Lutz, and carried unanimously.

Respectfully submitted,

Gerald A. DeBalko
Secretary

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