

DRAFT

BOARD OF SUPERVISORS MEETING THURSDAY, FEBRUARY 18, 2021

The advertised meeting of the East Cocalico Township Board of Supervisors Meeting was called to order on Thursday, February 18, 2021 at 7:00 p.m., held via Zoom (a cloud-based video communications app that allows individuals to set up a virtual video and audio-conferencing). This public “live” Zoom meeting was held virtually in order to ensure public safety during the COVID pandemic.

ATTENDANCE:

Supervisors: Chairman Alan R. Fry, Vice Chairman Romao “RC” Carrasco, and Secretary Jeffrey W. Mitchell

Employees: Township Manager Penny Pollick, Assistant Manager/Zoning Officer Tony Luongo, Police Chief Darrick Keppley, MS4 Technician Ken McCrea, Judith Lumis, and Recording Secretary Lisa A. Kashner

Land Planning: Casey Kerschner

Solicitor: Joe Kenneff

Newspaper: Larry Alexander of the Ephrata Review

Visitors:* Chad Weaver, Mariann’s iPhone, JMB, Mike Gamler, Dalton Schoener, Tara Erking, Ralph Buckles, Don, Doug Mackley, Suzie Mackley, Randi S., Eddy McAlanis, Mathew Arment, Stevens Fire 2, Tom Good, Todd, Kelly Morgan, Mike, Chris Wise, Stevens Fire 3, J, Karen Wanner, JMB, June Kinbach, JmbiRibhard, Daniel Weider, Chance Firestone (*it was noted that 13 people were in attendance at the Stevens Fire Company*)

*Only visitors names displayed on the Zoom listing are listed.

CALL TO ORDER, PLEDGE OF ALLEGIANCE: Chairman Fry asked everyone in attendance to pledge allegiance to the Flag. • Chairman Fry announced that this Board of Supervisors Meeting was duly advertised in accordance with the second-class Township code in the Lancaster newspaper on February 15, 2021.

VISITOR: The Supervisors welcomed Life Scout Dalton Schoener. Mr. Schoener discussed his Eagle Scout Project that he is currently working on. The project was displayed on the screen for all to view. Mr. Schoener discussed. Signage proposed to be placed at trout stocking points along the Little Cocalico Creek, eight signs are expected to put in place with one sign in East Cocalico Township. Mr. Schoener requested permission and consideration to waive any applicable permit fees.

MOTION: Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to approve the trout stocking point sign along the Little Cocalico Creek, and to waive all applicable Township permit fees in association with Life Scout Dalton Schoener Eagle Scout project. Chairman Fry asked if there were any comments or questions; there were none. Motion carried (3/0).

The Supervisors commended Mr. Schoener on the nice presentation and as well as his activities as a Life Scout.

EXECUTIVE SESSIONS HELD: None held.

PAST MEETING MINUTES APPROVAL: Secretary Mitchell stated that the 02/04/2021 draft minutes incorrectly state his opposition to a motion shown on page 5. Secretary Mitchell stated that he opposed the motion for the 02/18/2021 Board of Supervisors Meeting to be held “live” at the Stevens Fire Company.

MOTION: Chairman Fry made a motion, seconded by Secretary Mitchell, to approve the Thursday, February 4, 2021 Board of Supervisor Meeting Minutes as amended. Chairman Fry asked if there were any other comments or questions. Mr. Mackley questioned if tonight’s meeting is a legal meeting since at the previous meeting a motion was made to hold it “live” at the Stevens Fire Hall. Mr. Kenneff stated that tonight’s Board of Supervisors Meeting is in fact a legal meeting, and was properly advertised as being held via Zoom. There were no other comments or questions. Motion carried (3/0).

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ACTION ITEMS:

LAND PLANNING ENGINEER: Mr. Kerschner participated to discuss the following project.

130 ROYAL HORSE WAY – STORMWATER MANAGEMENT SMALL PROJECT: No one was present for this plan.

MOTION: Chairman Fry made a motion, seconded by Vice Chairman Carrasco, to authorize the Board of Supervisors to sign the Stormwater Management and Easement Agreement (SWMEA) related to the 130 Royal Horse Way – Stormwater Management Small Project Application, as prepared by the Township Solicitor, when executed by the applicant, and submitted to the Township. Chairman Fry asked if there were any comments or questions; there were none. Motion carried (3/0).

PA FIRE & EMERGENCY SERVICES INSTITUTE – PROPOSAL, JERRY OZOG: Secretary Mitchell noted that a meeting was held with Mr. Ozog on the different phases of this proposal; and under the advisement of Mr. Ozog, he suggested to table this item for a couple months until COVID restrictions are lifted allowing for an open format of meetings. Vice Chairman Carrasco noted that clarity is needed concerning the other outside fire companies' attendance to this meeting. Ms. Pollick stated that Mr. Ozog indicated the other Fire Companies may attend, provided that the three Township Fire Companies are okay with this. Discussions were held. The Supervisors agreed to table this item, and to keep it on the Board of Supervisors Meeting agenda.

REAMSTOWN POOL - 2021 SWIM TEAM – RENTAL AGREEMENT: The rental agreement was displayed.

MOTION: Vice Chairman Carrasco made a motion, seconded by Secretary Mitchell, to authorize the signing of the 2021 East Cocalico Dolphin Swim Team's Rental Agreement as presented. Chairman Fry asked if there were any comments or questions; there were none. Motion carried (3/0).

DEPARTMENT REPORTS:

POLICE DEPARTMENT REPORT: Chief Keppley highlighted.

MOTION: Chairman Fry made a motion, seconded by Secretary Mitchell, to hire Jose Gonzalez as a Level 1 Police Officer effective March 1, 2021. Chairman Fry asked if there were any comments or questions; there were none. Motion carried (3/0).

Chief Keppley stated another conditional offer will be presented at a later date, and requests consideration that Detective Brandon Van Ausdal status be moved to regular Officer since his probational status is now complete after one year of service.

MOTION: Chairman Fry made a motion, seconded by Secretary Mitchell, to remove Detective Brandon Van Ausdal from probational Officer status to the regular Officer status. Chairman Fry asked if there were any comments or questions; there were none. Motion carried (3/0).

ZONING OFFICERS REPORT: Mr. Luongo highlighted the January 2021 Zoning Officers Report.

ROAD MASTER REPORT: Mr. Luongo highlighted the February 2021 Road Masters Report.

MS4 STORMWATER REPORT: Mr. McCrea highlighted his report, discussed a recent meeting held, and suggests that a projector is needed for certain meetings.

STONY RUN STREAMBANK REHABILITATION, PERMIT APPROVAL: Mr. McCrea highlighted.

MAILING TO FARMERS – BOOKLET – WATER FARMING, MANAGING AGRICULTURAL LANDS FOR CLEAN & SAFE WATER: Secretary Mitchell and Mr. McCrea discussed the Clean & Safe Water and the booklet and suggested to it be used as an educational mailing. The booklet was presented. Discussions held.

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DEPARTMENT REPORTS:

(CONTINUED)

MOTION: Secretary Mitchell made a motion, seconded by Vice Chairman Carrasco, to authorize Ken McCrea to proceed with ordering and mailing of the Clean & Safe Water Booklet. Chairman Fry asked if there were any comments or questions; there were none. Motion carried (3/0).

TREASURER'S REPORT: Ms. Lumis highlighted the balance sheets and budgetary comparisons thru February 11th. Mr. Mackley requested copies of the balance sheets and budgetary comparisons. Ms. Pollick asked that Mr. Mackley first send an e-mail to her requesting these items, and she will respond with attachments.

LIST OF BILLS: Secretary Mitchell highlighted the List of Bills: Starting date 01/30/2021 – Ending date 02/11/2021.

MOTION: Vice Chairman Carrasco made a motion, seconded by Chairman Fry, to approve the list of bills as presented in the amount of \$31,680.70: (1) General Fund \$31,680.70. Chairman Fry asked if there were any comments or questions; there were some questions which were answered. There were no other comments or questions, motion carried (3/0).

OLD BUSINESS CONTINUED DISCUSSIONS:

EARTH, TURF & WOOD – FOLLOW UP: No one was present for this project. The Supervisors agreed to table this item until the next meeting.

For further clarification on the TIF rules and regulations, Secretary Mitchell proposed to have an informational Zoom meeting with the Traffic Impact Fee (TIF) Solicitor, and to bring requested modifications on how fee is to be calculated before the Traffic Impact Committee as well. Chairman Fry and Vice Chairman Carrasco agreed. Comments and questions were received which were answered.

ROADS SURVEYS / ROADWAY ANALYSIS: Ms. Pollick noted that there are not many companies involved in the RoadBiotics as shown in Rettew's proposal. Vice Chairman Carrasco noted his concerns on the costs of the proposal, and suggested instead an in-house evaluation to take place as done in the past: To include the Township Manager, Assistant Township Manager, and the Roadmaster to do the preliminary evaluation of the Township roads and then prepare a report for the Supervisors for their insights/review. Discussions continued.

NORTH REAMSTOWN ROAD & COLONEL HOWARD BLVD. – STREET LIGHTING: PP&L was contacted to place street lighting in the vicinity of North Reamstown Road and Colonel Howard Blvd. since it is dark at this location at night. To date no information was received back from PP&L.

NEW BUSINESS FOR DISCUSSION: Recreation Board Chairman Eddy McAlanis and Recreation Board Vice Chairman Tara Erkinger were present to discuss and present some ideas.

REAMSTOWN PARK - BIKE / SKATE / SCOOTER PARK: Ms. Erkinger discussed in detail the recommended location of the bike / skate / scooter park. The park location was displayed on the screen. Mr. Mathew Arment of Arment Concrete was present to discuss in detail the design and specs. It was highlighted that public donations towards the bike / skate / scooter park will be discussed at the next March 9th Recreation Board Meeting. Discussions held. Comments and questions received which were answered.

REAMSTOWN PARK BASKETBALL COURT RE-SURFACING: Mr. McAlanis discussed looking for direction from the Supervisors. Ms. Pollick noted that the cost is under the bidding threshold, and three telephone quotes are required. Discussions held on the possibility of using the Road Materials for re-surfacing.

MOTION: Chairman Fry made a motion, seconded by Secretary Mitchell, to approve getting at least three telephone quotes on re-surfacing the Reamstown park basketball court. Chairman Fry asked if there were any comments or questions; there were some questions which were answered. There were no other comments or questions, motion carried (3/0).

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NEW BUSINESS FOR DISCUSSION:

(CONTINUED)

POOL COMMITTEE, RE-ESTABLISH A WORKING GROUP COMMITTEE: Mr. McAlanis highlighted and asked the Supervisors for guidance on re-establishing a pool working group committee. Discussed more pool programs to help with the revenue. Discussions continued. Comments and questions were received, which were answered.

DENVER BOROUGH REGIONAL MAP: Ms. Pollick highlighted and discussed an upcoming informational meeting hosted by the Denver Borough Planning Commission, stating that the Township Planning Commission was invited to participate in a Zoom meeting on February 25th on the Denver Borough regional Map and any regional impacts associated with the map.

MANAGERS REPORT: Ms. Pollick highlighted her report; discussed in detail the Community Development Block Grant which will allow for stormwater infrastructure repairs. A possible location could be in Reamstown Heights area. Mr. McCrea discussed, stating that the letter of interest needs signed by the Manager. The Supervisors agreed to proceed in signing the Letter of Intent and submit.

As asked at the last Board of Supervisors Meeting, Mr. Mackley asked if a count of how many Executive Meetings were held face-to-face in the Township building last year during a COVID issue. Ms. Pollick answered that in the year 2020 there were 30 Executive Sessions, and in 2021 there were 3 Executive Sessions. One meeting in 2021 was held via Zoom, all the remaining Executive Sessions were held face-to-face in the Township's Chambers area, with the majority being five people in attendance, social distancing was in effect, and everyone was wearing a mask.

PUBLIC COMMENT (NON-AGENDA ITEMS): Mr. Firestone commented that meetings held via Zoom is not serving the public properly. • Mr. Mackley asked what the metric is for Township staff to return to the Township building and that meetings are held face-to-face. Chairman Fry stated when COVID numbers come down and the vaccine is available. Discussions and comments were received. Mr. Kenneff asked the Supervisors to continue since the questions are were previously asked, and are now redundant. Chairman Fry recommended that Township meetings to be held via Zoom for the month of March and then to be re-evaluate at the end of March.

MOTION: Chairman Fry made a motion, seconded by Secretary Mitchell, to hold the Township meetings via Zoom for the month of March 2021, and to be re-evaluate at the end of March. Chairman Fry asked if there were any comments or questions; there were some questions which were answered. There were no other comments or questions. Vice Chairman Carrasco opposed. Motion carried (2/1).

Mr. Buckles asked for discussion and follow-up to his question from the previous meeting. in reference to Secretary Mitchell and Ms. Pollick. Vice Chairman Carrasco noted that the Supervisors acknowledge Mr. Buckles request, and stated that the first item asked is not pertinent to this Board, and the second request is a HR/Personnel matter to be handled in-house as a confidential manner. Mr. Buckles stated this is sufficient. Mr. Buckles thanked Secretary Mitchell for a recent apology made. • Ms. Kinback questioned the salt to Adamstown, and Chairman Fry answered that Adamstown is buying the salt. • Ms. Kinback asked about the new Welcome to East Cocalico Township sign, and requests the sign be placed on the Township website. The Supervisors agreed to place a picture of the new sign on the Township front page, under the News section. • Ms. Sara Lindsay asked each Supervisor to state their vision and strategic plan for East Cocalico Township:

Secretary Mitchell noted that one of his main focus for the Township is the LERTA Program. When it first started, Secretary Mitchell stated that he was happy to put items together and make a presentation to the Board showing the many different options available. He believes this has helped with certain projects progression, and looking ahead he wants to see this stay in place. Secretary Mitchell is especially looking for something positive to come into the Colonel Howard Boulevard area too, noting business growth being a priority, and intersection upgrades (specifically Church Street).

Vice Chairman Carrasco stated that his vision is very clear, a plan that was rolled out at the end of 2018, it was a 24-page presentation that outlined some of the financial challenges that are coming to East Cocalico Township. The analysis done by himself, the previous Township Manager, previous Financial Administrator, and with the help of Ms. Cordan. It's one thing to discuss a couple of small items, but the Township employees and the community in terms of what do they want moving forward is the tone and mindset to look at. What is the market, what is the Township tag line, are we the gateway to Lancaster County,

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PUBLIC COMMENT (NON-AGENDA ITEMS):

(CONTINUED)

and are we taking advantage of the Township's geography? In 2018 and 2019 some plans were adopted, and an example is the Community First slogan which was implemented. Vice Chairman Carrasco stated his vision is for the Township. It's not his vision, but his vision is based off of the feedback received by the community; and to understand that the Township infrastructure is aging, cost of materials increasing, all costs continue to increase. We have some challenging times ahead of us.

Chairman Fry stated that his outlook for the Township is to work together as a team to make this area a better place to work today and in the future. Chairman Fry wants to work with the businesses (existing ones and new ones) to facilitate them to grow for the community to have good paying jobs. He's lived in this area all his life, and hopes to keep the area prosperous for the years to come.

Donny Stover stated that he received comments from the public noting that the Supervisors need to stand when doing the Pledge Allegiance to the Flag at the beginning of the meetings when held via Zoom. Mr. Stover also recommended that the Supervisors need to make the decision whether the other outside Emergency Services agencies should attend the PA Fire & Emergency Services meeting with Mr. Ozog, indicating that this decision should not be made by the three Fire Companies.

ANNOUNCEMENT:

EXECUTIVE SESSION: Nothing to report.

ADJOURN:

MOTION: There being no further business to come before the Board, Vice Chairman Carrasco made a motion seconded by Secretary Mitchell to adjourn the meeting at 9:21 p.m. Chairman Fry asked if there were any questions. There were none. Motion carried. (3/0)

Respectfully submitted,

Lisa A. Kashner
Township Recording Secretary

VIEW THIS MEETING IN ITS ENTIRETY BY VISITING YOUTUBE. PLEASE CLICK BELOW:

[THURSDAY, FEBRUARY 18, 2021 BOARD OF SUPERVISORS MEETING \(PART 1 OF 1\)](#)